

LOCAL AUTHORITIES

ITEM NUMBER	10.2
TITLE	Unconfirmed Minutes from Local Authority and Committee Meetings and Membership
REFERENCE	1718817
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

This report provides to Council copies of minutes from Local Authority and Committee meetings.

BACKGROUND

In line with item 13 of Guideline 1, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority.

GENERAL

Local Authority Meetings were scheduled at the following communities in July 2022:

Angurugu

16 January 23	Meeting proceeded as a Provisional meeting	Minutes attached.
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Galiwin'ku

19 January 23	Meeting proceeded as a Quorum meeting	Minutes attached
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Gapuwiyak

20 January 23	Meeting proceeded as a Quorum meeting	Minutes attached.
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Gunyangara

31 January 23	Meeting cancelled	
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Milingimbi

17 January 23	Meeting proceeded as a Quorum meeting	Minutes attached
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Milyakburra

23 January 23	Meeting cancelled	
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Ramingining

16 January 23	Meeting proceeded as a Quorum meeting	Minutes attached
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Umbakumba

25 January 23	Meeting cancelled	
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Yirrkala

3 February 23	Meeting proceeded as a Quorum meeting	Minutes attached
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The Audit Committee meeting was held on 13 December 2022, minutes are attached.
The Finance Committee meeting was held on 18 January 2023, minutes are attached.

There were no nominations received for Local Authority membership in the last round of meetings.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the unconfirmed minutes from the Local Authority and Committee meetings.

ATTACHMENTS:

- 1 [↓](#) Local Authority - Angurugu 2023-01-24 [1998] Minutes.
- 2 [↓](#) Local Authority - Galiwinku 2023-01-19 [1990] Minutes.
- 3 [↓](#) Local Authority - Gapuwiyak 2023-01-20 [1995] Minutes.
- 4 [↓](#) Local Authority - Milingimbi 2023-01-17 [1984] Minutes.
- 5 [↓](#) Local Authority - Ramingining 2023-01-16 [1981] Minutes.
- 6 [↓](#) Local Authority - Yirrkala 2023-01-27 [2004] Minutes.
- 7 [↓](#) Audit Committee 2022-12-13 [1972] Minutes.
- 8 [↓](#) SIGNIFICANT MATTERS FOR COUNCILS ATTENTION -13 December 2022.
- 9 [↓](#) Finance Committee 2023-01-18 [1986] Minutes.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE ANGURUGU PROVISIONAL LOCAL AUTHORITY ORDINARY MEETING

24 January 2023

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

ATTENDANCE

In the Chair Ishmael Lalara, Councillors and Lionel Jaragba, Marianne Walsh and Local Authority Members, Jonathan Nunggumajbarr, Phillip Kennell and Fabian Lalara.

COUNCIL OFFICERS

Andrew Walsh – Acting CEO.
Shane Marshall – Director Technical and Infrastructure Services.
Signe Balodis – Regional Manager Community Development.
Gordon Walsh – Council Operations Manager.

Minute Taker – Wendy Brook, EA to the CEO.

MEETING OPENING

Chair opened the meeting at 10:34AM and welcomed all members and guests.

2.1 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

200/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

2.2 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The minutes of the Angurugu Local Authority meeting held in May, note the recommendation for an attendance record for Geraldine Amagula and Dorothea Lalara be provided at the next meeting. This record is attached.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

2.2 LOCAL AUTHORITY MEMBERSHIP
SUMMARY:
This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.
186/2022 RESOLVED (Gregory Mamarika/Mathew Wurrawilya)
The Local Authority:

- 2 -

MINUTES OF THE LOCAL AUTHORITY PROVISIONAL MEETING HELD IN THE
ANGURUGU COUNCIL OFFICE ON TUESDAY, 24 MAY 2022 AT 9:00AM

- a) Notes the member list and calls for new members to fill up existing vacancies.
- b) Notes the verbal resignation received from Ronald Wurrawilya.
- c) Requests to check the attendance history of Member Geraldine Amagula and Dorothea Lalara.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

201/2023 RESOLVED (Jonathan Nunggumajbarr/Lionel Jaragba)

That the Local Authority:

- (a) Notes the absence of Constantine Mamarika, Gregory Mamarika, Matthew Wurrawilyam, Geraldine Amagula, Dorothea Lalara and Jarella Amagula..
- (b) Notes no apologies received.
- (c) Notes Matthew Wurrawilyam, Geraldine Amagula, Jarella Amagula, Dorothea Lalara and Constantine Mamarika are absent with permission of the Local Authority.
- (d) Determines Gregory Mamarika is absent without permission of the Local Authority.

Conflict of Interest

3.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

202/2023 RESOLVED (Fabian Lalara/Phillip Kennell)

That the Local Authority notes no conflicts of interest declared at today's meeting.

- 3 -

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

Previous Minutes

**4.1 PREVIOUS MINUTES FOR RATIFICATION UNABLE TO RATIFY DUE TO
PROVISIONAL MEETING.**

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

RECOMMENDATION

That the Local Authority notes the minutes from the meetings of 22 March 2022 and 24 May 2022 to be true records of the meetings.

Local Authorities

5.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

203/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

That the Local Authority note the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

General Business

7.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

204/2023 RESOLVED (Fabian Lalara/Phillip Kennell)

That the Local Authority:

(a) Notes the CEO Report.

(b) Celebrates the appointment of Cr. Lionel Jaragba as Deputy President of East Arnhem Regional Council .

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

7.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Council has reviewed and endorsed the range of different recommendations that made by Local Authorities on how to further strengthen and empower their role which will now be provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

205/2023 RESOLVED (Lionel Jaragba/Phillip Kennell)

That the Local Authority welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B, to be provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.

MOTION MOVE TO BREAK 11:29AM

206/2023 RESOLVED (Jonathan Nunggumajbarr/Lionel Jaragba)

MOTION RESUME MEETING AT 11:49AM

207/2023 RESOLVED (Lionel Jaragba/Phillip Kennell)

7.3 COUNCIL OPERATIONS REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information or updates to members.

208/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

That the Local Authority notes the Council Operations report.

MOTION MOVE TO LUNCH 12:01PM

209/2023 RESOLVED (Jonathan Nunggumajbarr/Phillip Kennell)

MOTION RESUME MEETING AT 12:39PM

210/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

Cr Fabian Lalara left the meeting, the time being 12:39 PM.

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

**7.4 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

211/2023 RESOLVED (Ishmael Lalara/Lionel Jaragba)

That the Local Authority,

- (a) Notes the Technical & Infrastructure Services report.**
- (b) Supports the flyer design and message surrounding Animal Cruelty and targeted education focus surrounding these situations and calls for a community meeting to discuss the issue.**
- (c) Thanks Gordon Walsh, Phil Kennell and John Harpley, for their efforts and assistance, not only in their own Communities, but with program delivery in Milyakburra.**

7.5 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

212/2023 RESOLVED (Lionel Jaragba/Phillip Kennell)

213/2023 RESOLVED (Lionel Jaragba/Phillip Kennell)

That Local Authority:

- (a) Notes the report.**
- (b) Approves the draft Funeral Services and Cemetery Management Policy.**
- (c) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.**
- (d) Director of Community Services enters into conversations with the NT Dept Health Morgue services or appropriate department regarding the release date of the deceased regarding the application process.**

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			
1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the East Arnhem Regional	<input type="checkbox"/>	<input type="checkbox"/>

MOTION MOVE TO BREAK 1:55PM

214/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

MOTION MEETING RESUMED 2:07PM

215/2023 RESOLVED (Lionel Jaragba/Jonathan Nunggumajbarr)

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

7.6 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT

SUMMARY

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

216/2023 RESOLVED (Ishmael Lalara/Phillip Kennell)

That Local Authority:

- (a) Notes the report.**
- (b) Approves expenditure from Local Authority Project Funding of \$9,713.11, for execution for the community consultation and engagement phase of the Local Authority Mural project.**
- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00, to purchase resources to allow for Local Authority Meetings to be held in public spaces.**
- (d) Confirm that the Angurugu Local Authority require the map of Groote Eylandt to be their representative piece on the mural project.**

7.7 CORPORATE SERVICES REPORT

SUMMARY

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

217/2023 RESOLVED (Jonathan Nunggumajbarr/Phillip Kennell)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

QUESTIONS FROM MEMBERS

Discussions with Dale in November - included problems with vehicles being able to access driveways.

The members raised their concern over access to the driveway for residents of Angurugu and the Director Technical and Infrastructure Services to report on their concern.

Director Technical and Infrastructure Services to supply information on the current boundary of the Angurugu cemetery site, inclusive of available land not aligned to the Gemco lease for expansion consideration, with the focus for the expansion

MINUTES OF THE LOCAL AUTHORITY ORDINARY MEETING HELD IN THE
ANGURUGU ON TUESDAY, 24 JANUARY 2023 AT 10AM

aligned to supply more room for Clan designated burial areas and increased shade and seating installation

MEETING CLOSE

The meeting terminated at 2:24PM.

This page and the preceding pages are the minutes of the Local Authority Ordinary Meeting held on.

DATE OF NEXT MEETING

28 March 2023

Unconfirmed



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE GALIWINKU LOCAL AUTHORITY MEETING

19 January 2023

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

ATTENDANCE

In the Chair Melissa Campbell Cr, Kaye Thurlow, Cr David Djalangi, Local Authority members Don Wininba, Virginia Ripa, Cyril Bukulatji and Terry Walunba.

COUNCIL OFFICERS

Andrew Walsh – Acting Chief Executive Officer.
Shane Marshall – Director Technical and Infrastructure Services.
Signe Balodis – Regional Manager Community Development.
Aimee Ashcroft – Acting Council Operations Manager.

Minute taker – Wendy Brook Executive Assistant to the CEO.

OBSERVERS

Ronda Gumbula.

GUESTS

Louise Letheridge – Business Manager, Country Connect (via video).
Sophie Squires – Coordinator, Country Connect.
Peter Britto – ALPA, Acting RSAS Manager (via video).

MEETING OPENING

Chair opened the meeting at 10:17AM and welcomed all members and guests.

PRAYER

Melissa Campbell.

Apologies**4.1 APOLOGIES AND ABSENCE WITHOUT NOTICE****SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

241/2023 RESOLVED (Don Wininba/Cyril Bukulatji)

That Local Authority:

- (a) Notes the absence of Jermaine Campbell, Nancy Gudaltji, Cr Evelyn Dhamarrandji.**
- (b) Notes no apologies received.**
- (c) Notes Jermaine Campbell, Nancy Gudaltji and Cr Evelyn Dhamarrandji are absent with permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

- (d) The Local Authority members will meet with the absent members, to remind them of their role and responsibilities as a Local Authority member, and if they wish to continue as members.

4.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

242/2023 RESOLVED (Melissa Campbell/Terry Walunba)

The Local Authority:

- (a) Notes the member list and calls for new members to fill existing vacancies.
- (b) The Local Authority will actively assist in recruitment of new members.

Conflict of Interest

5.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

243/2023 RESOLVED (Kaye Thurlow/David Djalangi)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

6.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

244/2023 RESOLVED (Don Wininba/Terry Walunba)

That the Local Authority:

- (a) Notes the minutes from the meeting of 24 November 2022 to be a true record of the meeting.
- (b) Requests an inclusion of a summary for guest speaker reports in the minutes.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

Local Authorities

8.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

245/2023 RESOLVED (Melissa Campbell/Terry Walunba)

That the Local Authority notes the progress of actions from the previous meetings and requests that completed items be removed from the Action Register for the Council to endorse.

General Business

10.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

246/2023 RESOLVED (Melissa Campbell/Cyril Bukulatjri)

That the Local Authority:

- (a) Notes the CEO Report.
- (b) On behalf of the Chair, Local Authority, community and the people of Galiwinku, we thank Kaye Thurlowe and the team for their service to the East Arnhem Region.

10.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY

Council has reviewed and endorsed the range of different recommendations that made by Local Authorities on how to further strengthen and empower their role which has been provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

247/2023 RESOLVED (Don Wininba/Terry Walunba)

That the Local Authority welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B, to be provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

**10.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

248/2023 RESOLVED (Don Wininba/Terry Walunba)

That the Local Authority:

- (a) Notes the report.**
- (b) Acknowledges and accepts Shane Marshall's very detailed report.**

MOTION MOVE TO LUNCH AT 12:31PM

249/2023 RESOLVED (Kaye Thurlow/David Djalangi)

MOTION RESUMED MEETING AT 1:19PM

250/2023 RESOLVED (Kaye Thurlow/David Djalangi)

10.5 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

251/2023 RESOLVED (Cyril Bukulatjri/Melissa Campbell)

That Local Authority:

- (a) Notes the report.**
- (b) Approves the draft Funeral Services and Cemetery Management Policy.**
- (c) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.**
- (d) That Council prepare an information sheet on changes to the cemetery management practices for community distribution.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			
1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the East Arnhem Regional	<input type="checkbox"/>	<input type="checkbox"/>

10.6 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT SUMMARY

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

252/2023 RESOLVED (Cyril Bukulatjri/Terry Walunba)

That Local Authority:

(a) Notes the report.

(b) Approves expenditure from Local Authority Project Funding of \$9,713.11 for

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

execution for the community consultation and engagement phase of the Local Authority Mural project.

- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00 to purchase resources, including mats, to allow for Local Authority Meetings to be held in public spaces.

10.7 COUNCIL OPERATIONS REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority Meeting to provide information or updates to members.

253/2023 RESOLVED (Kaye Thurlow/Melissa Campbell)

That Local Authority notes the Council Operations Report.

10.8 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

254/2023 RESOLVED (Cyril Bukulatjiri/Terry Walunba)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

MOTION MOVE TO CONFIDENTIAL AT 3:11PM

255/2023 RESOLVED (Kaye Thurlow/Melissa Campbell)

MOTION ORDINARY MEETING RESUMED 3:27PM

256/2023 RESOLVED (Virginia Rripa/Terry Walunba)

QUESTIONS FROM MEMBERS

Local Authority received a concern from the member of the Galiwinku public. The resident had received correspondence from the department of housing addressed to her recently deceased mother for a tenancy matter. Local Authority discussed the matter and decided to advise the department of housing of the incident.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GALIWINKU ON
THURSDAY, 19 JANUARY 2023 AT 10AM

AFL Program in Galiwinku. Action – invite NIAA and EARC Youth Sport and Recreation Regional Manager to discuss the program at the next scheduled meeting.

The members request updates from all departments on a rotating basis at Local Authority meetings.

Galiwinku Local Authority would like a report from the Director Technical and Infrastructure Services on possible options for Galiwinku based machinery to maintain the Galiwinku unsealed roads.

MEETING CLOSE

The meeting terminated at 3:32PM.

DATE OF NEXT MEETING

23 March 2023.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Thursday, 19 January 2023.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE GAPUWIYAK LOCAL AUTHORITY MEETING

20 January 2023

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

ATTENDANCE

In the Chair Trudy Wunungmurra, Cr Bandi Wunungmurra, Cr Bobby Wunungmurra, Freddie Ganambarra, Local Authority Members Simon Gawirrin, Ivan Wanambi, Jessica Wunungmurra and Ricky Guyula.

PRESIDENT

Lapulung Dhamarrandji.

COUNCIL STAFF

Andrew Walsh – Acting Chief Executive Officer.
Shane Marshall – Director Technical and Infrastructure Services (via video).
Anesuishe Hector – Council Operations Manager.

Minute Taker – Wendy Brook, EA to the CEO.

GUESTS

Superintendent Jody Nobbs – Northern Territory Police Northern Division.
Officer in Charge Andrew Schwede – Northern Territory Police Gapuwiyak.

MEETING OPENING

Chair opened the meeting at 10:17AM and welcomed all members and guests.

PRAYER

Trudy Wunungmurra.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

243/2023 RESOLVED (Simon Maymuru/Freddie Ganambarr)

That Local Authority:

- (a) Notes the absence of Thomas Guyula , Merril Guyula, Alice Wanambi.**
- (b) Notes the apology received from Alice Wanambi, Thomas Guyula .**
- (c) Notes Alice Wanambi, Thomas Guyula are absent with permission of the Local Authority.**
- (d) Determines Merril Guyula is absent without permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

244/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

245/2023 RESOLVED (Ivan Wanambi/Ricky Guyula)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

246/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

That the Local Authority notes the minutes from the meeting of 25 November 2022 to be a true record of the meeting.

Local Authorities

MOTION MOVE TO CONFIDENTIAL AT 10:34AM

247/2023 RESOLVED (Ivan Wanambi/Freddie Ganambarr)

MOTION RETURN TO ORDINARY MEETING AT 10:37AM

248/2023 RESOLVED (Jessica Wunungmurra/Simon Maymuru)

6.1 LOCAL AUTHORITY ACTION REGISTER

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

249/2023 RESOLVED (Ivan Wanambi/Freddie Ganambarr)

That the Local Authority notes the progress of actions from the previous meetings and request that completed items be removed from the Action Register for the Council to endorse.

General Business

8.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

250/2023 RESOLVED (Ivan Wanambi/Jessica Wunungmurra)

That the Local Authority notes the CEO Report.

8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Council has reviewed and endorsed the range of different recommendations that made by Local Authorities on how to further strengthen and empower their role which will now be provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

251/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

That the Local Authority welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B, as provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.

8.3 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

Community cemeteries.

252/2023 RESOLVED (Ivan Wanambi/Ricky Guyula)

That Local Authority:

- (a) Notes the report.
- (b) Approves the draft Funeral Services and Cemetery Management Policy.
- (c) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.
- (d) That Council prepare an information sheet on changes to the cemetery management practices for community distribution.
- (e) Local Authority members with support of Council staff hold a community meeting to explain the changes to the EARC Funeral Services and Cemetery Management Policy.
- (f) Approves the use of the headstone moulds purchased for burial headstone requirements in the community.
- (g) Recommends an expression of interest application being lodged for installation of water and power at the Gapuwiyak Cemetery for consideration as an LAPF Project.
- (h) Recommends installation of lighting and shelters at the Gapuwiyak Cemetery.

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			
1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>

**MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM**

8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the East Arnhem Regional	<input type="checkbox"/>	<input type="checkbox"/>

MOTION MOVED TO BREAK AT 11.23

253/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

MOTION MEETING RESUMED AT 11:33AM

254/2023 RESOLVED (Freddie Ganambarr/Simon Maymuru)

LOCAL AUTHORITY RESOLUTION

255/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

Visit from Northern Territory Police

That the Local Authority:

- (a) Thanks Superintendent Jody Nobbs from the Northern Territory Police for joining, presenting and meeting with the Local Authority.**
- (b) Actively supports and commits to attending and participating in the Community Safety Action Plan meetings supported by the Council Operations Manager.**
- (c) Congratulates the Northern Territory Police on achieving 12% ATSI ratio in the Service.**
- (d) Extends Officer in Charge Andrew Schwede, an open invitation to update the members at all future meetings of the Local Authority.**
- (e) Local Authority support the work of Council, Local Authority and Northern Territory Police to enter into MoU to strengthen the working relationship and community collaboration.**
- (f) Considers entering into a mutual respect agreement with the Northern Territory Police.**
- (g) Supports identification and recruitments of community based aboriginal liaison officers for the Gapuwiyak community.**

MOTION MOVE TO LUNCH AT 12:13PM

256/2023 RESOLVED (Simon Maymuru/Freddie Ganambarr)

MOTION MEETEING RESUMED AT 12:38PM

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

257/2023 RESOLVED (Jessica Wunungmurra/Simon Maymuru)

**8.4 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT
SUMMARY**

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

258/2023 RESOLVED (Ivan Wanambi/Ricky Guyula)

That Local Authority:

- (a) Notes the report.**
- (b) Approves expenditure from Local Authority Project Funding of \$9,713.11 for execution for the community consultation and engagement phase of the Local Authority Mural project.**
- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00 to purchase resources to allow for Local Authority Meetings to be held in public spaces.**

**8.5 COUNCIL OPERATIONS REPORT
SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information to members.

259/2023 RESOLVED (Freddie Ganambarr/Simon Maymuru)

That the Local Authority notes the Council Operations Report.

**8.6 CORPORATE SERVICES REPORT
SUMMARY**

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

260/2023 RESOLVED (Ivan Wanambi/Simon Maymuru)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

QUESTIONS FROM MEMBERS:

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE GAPUWIYAK ON
FRIDAY, 20 JANUARY 2023 AT 10AM

Local Authority would like to approach the relevant authority for information on future plans for the Gapuwiyak aerodrome.

If available invite representatives to meet with the Local Authority to discuss future aspirations for the Gapuwiyak aerodrome including extensions of the strip and inclusion of public facilities and toilets.

DATE OF NEXT MEETING

24 March 2023

MEETING CLOSE

The meeting terminated at 1:37PM.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Friday, 20 January 2023.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE MILINGIMBI LOCAL AUTHORITY MEETING

17 January 2023

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM

ATTENDANCE

In the Chair Cr. Joe Djakala (at 11.36AM, President Lapulung joined the meeting and became Chairman), Local Authority Members Joanne Baker, Arthur Murrupuy and Boaz Baker.

PRESIDENT

Lapulung Dhamarrandji (joined at 11:36AM).

COUNCIL OFFICERS

Andrew Walsh – Acting Chief Executive Officer.
Shane Marshall – Director Technical and Infrastructure Services (via video).
Ben Waugh – Acting Council Operations Manager.

Minute Taker – Wendy Brook, Executive Assistant to the CEO.

GUESTS

Superintendent Jody Nobbs – Northern Territory Police Northern Division.
Officer in Charge Michael Merenda – Northern Territory Police Milingimbi.

MEETING OPENING

Chair opened the meeting at 10:19AM and welcomed all members and guests.

PRAYER

Joanne Baker.

Apologies

3.1 APOLOGIES AND ABSENT WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

228/2023 RESOLVED (Boaz Baker/Joanne Baker)

That the Local Authority:

- (a) Notes the absence of Robert Yirapawanga and Rosetta Wayatja.**
- (b) Notes no apologies received.**
- (c) Notes Robert Yirapawanga is absent with permission of the Local Authority.**
- (d) Determines Rosetta Wayatja is absent without permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

229/2023 RESOLVED (Arthur Murrupu/Joanne Baker)

The Local Authority:

- (a) Notes the member list and calls for new members to fill up existing vacancies.**
- (b) Does not accept the membership of Joey Wunungmurra due to his re-location to Darwin.**

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY:

This report is tabled for members to declare any conflicts they have within the agenda.

230/2023 RESOLVED (Arthur Murrupu/Boaz Baker)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

231/2023 RESOLVED (Boaz Baker/Arthur Murrupu)

That the Local Authority notes the minutes from the meeting of 22 November 2022 to be a true record of the meeting.

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

232/2023 RESOLVED (Arthur Murrupu/Joanne Baker)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM

That the Local Authority notes the progress of actions from the previous meetings, new actions, and requests that completed items be removed from the Action Register for the Council to endorse.

General Business

**8.1 CEO REPORT
SUMMARY:**

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

233/2023 RESOLVED (Arthur Murrupu/Boaz Baker)

That the Local Authority notes the CEO Report.

**8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES
SUMMARY:**

Council has reviewed and endorsed the range of different recommendations that made by Local Authorities on how to further strengthen and empower their role which will now be provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

234/2023 RESOLVED (Arthur Murrupu/Boaz Baker)

That the Local Authority:

- (a) Welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B, to be provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.
- (b) That the Local Authority and Councillors need to stand up and play their role.

President Lapulung Dhamarrandji joined the meeting and acquired the Chair the time being 11:36AM.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM

8.3 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

235/2023 RESOLVED (Arthur Murrupu/Joe Djakala)

That Local Authority:

- (a) Notes the report.
- (b) Approves the draft Funeral Services and Cemetery Management Policy.
- (c) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.
- (d) That Council prepare an information sheet on changes to the cemetery management practices for community distribution.
- (e) Local Authority members with support of Council staff, hold a community meeting to explain the changes to the EARC Funeral Services and Cemetery Management Policy.

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			
1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>

**MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM**

9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the East Arnhem Regional	<input type="checkbox"/>	<input type="checkbox"/>

LOCAL AUTHORITY RESOLUTION

236/2023 RESOLVED (Joe Djakala/Joanne Baker)

That the Local Authority:

- (a) Thanks Superintendent Jody Nobbs and Milingimbi Officer in Charge Michael Merenda from the Northern Territory Police, for joining, presenting and meeting with the Local Authority.**
- (b) Actively supports and commits to attending and participating in the Community Safety Action Plan meetings supported by the Council Operations Manager.**
- (c) Congratulates the Northern Territory Police on achieving 12% ATSI ratio in the Service.**
- (d) Extends Officer in Charge Michael Merenda, an open invitation to update the members at all future meetings of the Local Authority.**

MOTION MOVE TO LUNCH AT 12:26PM

237/2023 RESOLVED (Joe Djakala/Arthur Murrupu)

MOTION MEETING RESUMED AT 1:05PM

238/2023 RESOLVED (Arthur Murrupu/Boaz Baker)

**8.4 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT
SUMMARY**

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

239/2023 RESOLVED (Joanne Baker/Arthur Murrupu)

That Local Authority:

- (a) Notes the report.**
- (b) Approves expenditure from Local Authority Project Funding of \$9,713.11, for execution for the community consultation and engagement phase of the Local Authority Mural project.**
- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00, to**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE MILINGIMBI ON
TUESDAY, 17 JANUARY 2023 AT 10:00AM

purchase resources to allow for Local Authority Meetings to be held in public spaces.

(d) Requests that Public Announcement Systems be installed on Municipal Services vehicles to communicate service activities including road side collection.

8.5 COUNCIL OPERATIONS REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority Meeting to provide information or updates to members.

240/2023 RESOLVED (Arthur Murrupu/Joe Djakala)

That the Local Authority notes the Council Operations Report.

8.6 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

241/2023 RESOLVED (Arthur Murrupu/Boaz Baker)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

QUESTIONS FROM MEMBERS:

The Local Authority requests that the Director of Technical and Infrastructure Services repair and correct the war memorial and flag poles in the central area, painting the war memorial ochre.

MEETING CLOSE

The meeting terminated at 1:55PM.

DATE OF NEXT MEETING

21 March, 2023.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Tuesday, 17 January 2023.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE RAMINGINING LOCAL AUTHORITY MEETING

16 January 2023

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

ATTENDANCE

In the Chair Cr. Jason Mirritjawuy (via video), Cr. Robert Yawarngu, Daphne Malibirr, Gilbert Walkuli, Lizzy Mindhili and Lloyd Garrawurra.

COUNCIL STAFF

Dale Keehne – CEO (via video).
Shane Marshall – Director Technical and Infrastructure (via video).
Andrew Walsh – Director Community Development (via video).
Jennifer Newton – Council Operations Manager .

Minute Taker – Wendy Brook, EA to the CEO.

MEETING OPENING

Chair opened the meeting at 10:40AM and welcomed all members and guests.

PRAYER

Daphne Malibirr.

Apologies

3.1 APOLOGIES AND ABSENCE WITHOUT NOTICE

SUMMARY

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Local Authority gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

253/2023 RESOLVED (Lloyd Garrawurra/Daphne Malibirr)

That Council:

- (a) Notes the absence of John Djoma, Fabian Garawirtja and Judith Dhuru.**
- (b) Notes the apology received from John Djoma, Fabian Garawirtja and Judith Dhuru.**
- (c) Notes John Djoma, Fabian Garawirtja and Judith Dhuru are absent with permission of the Local Authority.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY:

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

254/2023 RESOLVED (Jason Mirritjawuy/Robert Yawarngu)

- (a) The Local Authority notes the member list and calls for new members to fill up existing vacancies.**
- (b) Requests nominations forms be sent to seek more members, particularly Traditional Owners.**

Conflict of Interest

4.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

255/2023 RESOLVED (Lloyd Garrawurra/Robert Yawarngu)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

5.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

256/2023 RESOLVED (Jason Mirritjawuy/Robert Yawarngu)

That the Local Authority notes the minutes from the meeting of 21 November 2022 to be a true record of the meeting.

Local Authorities

6.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

257/2023 RESOLVED (Lloyd Garrawurra/Daphne Malibirr)

That the Local Authority notes the progress of actions from the previous meetings, new actions and request that completed items be removed from the Action Register for the Council to endorse.

General Business

8.1 CEO REPORT

SUMMARY

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

258/2023 RESOLVED (Lizzy Mindhili/Gilbert Walkuli)

That the Local Authority notes the CEO Report.

8.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Council has reviewed and endorsed the range of different recommendations that were made by Local Authorities, on how to further strengthen and empower their role which will now be provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

259/2023 RESOLVED (Lloyd Garrawurra/Daphne Malibirr)

That the Local Authority welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B, to be provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.

The Technical and Infrastructure Program and Capital Project update was deferred until next meeting.

**8.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority, to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

8.3 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

260/2023 **RESOLVED** (Robert Yawarngu/Daphne Malibirr)

That Local Authority:

- (a) Notes the report.
- (b) Approves the draft Funeral Services and Cemetery Management Policy.
- (c) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			
1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the	<input type="checkbox"/>	<input type="checkbox"/>

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

	East Arnhem Regional		
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MOTION TO MOVE TO LUNCH AT 12:23PM

261/2023 RESOLVED (Lloyd Garrawurra/Lizzy Mindhili)

MOTION MEETING RESUMED AT 12.56PM

262/2023 RESOLVED (Lloyd Garrawurra/Gilbert Walkuli)

**8.4 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT
SUMMARY**

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

263/2023 RESOLVED (Lloyd Garrawurra/Daphne Malibirr)

That Local Authority:

- (a) Notes the report.
- (b) Approves expenditure from Local Authority Project Funding of \$9,713.11 for execution for the community consultation and engagement phase of the Local Authority Mural project.
- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00 to purchase resources to allow for Local Authority Meetings to be held in public spaces.

**8.5 COUNCIL OPERATIONS REPORT
SUMMARY**

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information or updates to members.

264/2023 RESOLVED (Lizzy Mindhili/Robert Yawarngu)

That the Local Authority notes the Council Operations Report.

8.6 CORPORATE SERVICES REPORT

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE RAMINGINING
ON MONDAY, 16 JANUARY 2023 AT 10:00AM

SUMMARY

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

265/2023 **RESOLVED** (Jason Mirritjawuy/Lloyd Garrawurra)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

QUESTIONS FROM MEMBERS:

Local Authority have raised noise concerns with the Police, and would like set finishing time for discos and personal community music events.

MEETING CLOSE

The meeting terminated at 1:28 PM.

DATE OF NEXT MEETING

20 March 2023.

This page and the preceding pages are the minutes of the Local Authority Meeting held on Monday, 16 January 2023.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE YIRRKALA LOCAL AUTHORITY MEETING

27 January 2023

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

ATTENDANCE

In the Chair Graham Mungurrāpin Maymuru, Lirpiya Mununggurr, Dhangatji Mununggurr, Dipilinga Marika, Adrian Gurruwiwi, Djapirri Mununguritj, Fabian Marika, Timmy Burrarrwanga and Daymambi Mununggurr (arrived at 12:45PM).

OBSERVERS

Andrew Walsh – Acting CEO (arrived at 11.19AM).
Shane Marshall – Director Technical and Infrastructure Services.
Signe Balodis – Regional Manager Community Development.
Divyan Ahimaz – Strategy Manager Community Development.

Minute Taker – Wendy Brook, EA to the CEO.

MEETING OPENING

Chair opened the meeting at 10:03AM and welcomed all members and guests.

PRAYER

Graham Mungurrāpin.

Apologies**3.1 APOLOGIES AND ABSENT WITHOUT NOTICE****SUMMARY**

This report is to table, for the Council's record, any absences, apologies and requests for leave of absence received from the Local Authority Members and what absences that the Council gives permission for.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

244/2023 RESOLVED (Dhanagtji Mununggurr/Fabian Marika)

That Local Authority:

- (a) Notes the absence of Cr Banambi Wunungmurra Cr Wesley Dhamarrnandji.
- (b) Notes the apology received from Cr Wesley Dhamarrnandji, Cr Banambi Wunungmurra.
- (c) Notes Cr Wesley Dhamarrnandji, Cr Banambi Wunungmurra are absent with permission of the Local Authority.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

3.2 LOCAL AUTHORITY MEMBERSHIP

SUMMARY

This report lists the community and Council appointed members and the resignation and vacancies of the Local Authority.

245/2023 RESOLVED (Lirrpiya Mununggurr/Adrian Gurruwiwi)

The Local Authority notes the member list and calls for new members to fill up existing vacancies.

Conflict of Interest

5.1 CONFLICT OF INTEREST

SUMMARY

This report is tabled for members to declare any conflicts they have within the agenda.

246/2023 RESOLVED (Adrian Gurruwiwi/Lirrpiya Mununggurr)

That the Local Authority notes no conflicts of interest declared at today's meeting.

Previous Minutes

6.1 PREVIOUS MINUTES FOR RATIFICATION

SUMMARY

The Local Authority is asked to confirm the unconfirmed minutes from the previous meeting.

247/2023 RESOLVED (Lirrpiya Mununggurr/Munungurrapin Graham Maymuru)

That the Local Authority notes the minutes from the Provisional meeting of 2 December 2022 to be a true record of the meeting.

Local Authorities

7.1 LOCAL AUTHORITY ACTION REGISTER

SUMMARY

The Local Authority is asked to review the range of actions and progress to complete them.

248/2023 RESOLVED (Timmy Burrawanga/Munungurrapin Graham Maymuru)

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

That the Local Authority:

- (a) Notes the progress of actions from the previous meetings, the addition of new actions and request that completed items be removed from the Action Register for the Council to endorse.
- (b) That the Local Authority supports the DRF (Disaster Resilience Fund) or any other funding mechanism for the Yirrkala Community Recreational hall and cyclone facility.

MOTION BREAK AT 11:03AM

249/2023 RESOLVED (Munungurrapin Graham Maymuru/Timmy Burrawanga)

MOTION MEETING RESUMED AT 11:14AM

250/2023 RESOLVED (Dhanagtji Mununggurr/Lirrpiya Mununggurr)

General Business

9.1 CEO REPORT

SUMMARY:

This is a report of the key broad issues since the last report to Council, in addition to those covered in other parts of the agenda.

251/2023 RESOLVED (Lirrpiya Mununggurr/Dipilinga Marika)

That the Local Authority notes the CEO Report.

9.2 REVIEW AND FURTHER EMPOWERMENT OF LOCAL AUTHORITIES

SUMMARY:

Council has reviewed and endorsed the range of different recommendations that made by Local Authorities on how to further strengthen and empower their role which will now be provided to the Northern Territory Government and a Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government.

252/2023 RESOLVED (Lirrpiya Mununggurr/Djapirri Mununggirritj)

That the Local Authority welcomes the decision by Council to endorse the respective recommendations of each Local Authority, to further strengthen and empower their role, as detailed in full in Attachment B with amendments by the Local Authority on 3 February 2023, to be provided to the Northern Territory Government and Reference Group that will develop an Implementation Plan to be provided to the Minister for Local Government Chansey Paech.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

MOTION MOVE TO LUNCH BREAK AT 12:20PM

253/2023 RESOLVED (Lirrpiya Mununggurr/Fabian Marika)

MOTION MEETING RESUMED AT 12:44PM

254/2023 RESOLVED (Lirrpiya Mununggurr/Adrian Gurruwiwi)

Timmy Burrarrwanga left the meeting, he did not return after lunch.

**9.3 TECHNICAL AND INFRASTRUCTURE PROGRAM AND CAPITAL PROJECT
UPDATES**

SUMMARY

This report is tabled for the Local Authority to provide program updates within the Technical and Infrastructure directorate. In addition to progress updates associated with capital projects and initiatives associated with the 2022-2023 Annual Plan.

255/2023 RESOLVED (Lirrpiya Mununggurr/Adrian Gurruwiwi)

That the Local Authority notes the report.

9.4 FUNERAL SERVICES AND CEMETERY MANAGEMENT POLICY - REVIEW

SUMMARY:

This report is to provide information to members on the proposed updates to the East Arnhem Regional Council Funeral Services and Cemetery Management Policy following the introduction of the Northern Territory Burial and Cremation Bill 2022.

The report provides opportunity for the members to reflect on the proposed Policy and to directly influence the final policy and the management of the East Arnhem Regional Council Community cemeteries.

256/2023 RESOLVED (Lirrpiya Mununggurr/Munungurrapin Graham Maymuru)

That Local Authority:

- (a) Notes the report
- (c) Approves the draft Funeral Services and Cemetery Management Policy
- (d) Supports the inclusion of check box for the applicant to deem information as culturally sensitive during the application process.

No.	Information	Culturally Sensitive?	
		Yes	No
<u>Details of person making burial application</u>			

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

1	Full name, address and contact details	<input type="checkbox"/>	<input type="checkbox"/>
2	Relationship to the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Documents in relation to the deceased person</u>			
3	Notice under section 34(1) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
4	Certificate under section 12(3) of the Births, Deaths and Marriages Registration Act 1996	<input type="checkbox"/>	<input type="checkbox"/>
5	Certificate issued by the coroner or the coroner's clerk under section 17(1) of the Coroners Act 1993	<input type="checkbox"/>	<input type="checkbox"/>
6	Certificate issued by the Registrar under section 44(1)(a) of the Births, Deaths and Marriages Registration Act 1996 certifying the registration of the death of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
<u>Other information</u>			
7	Confirmation of the notification of, or confirmation of reasonable attempts to notify, the decision maker for the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
8	Any objection, known to the applicant, from the decision maker for the deceased person to the burial of the deceased person	<input type="checkbox"/>	<input type="checkbox"/>
9	Time and date requested for service	<input type="checkbox"/>	<input type="checkbox"/>
10	Location inside the Cemetery or approved burial ground	<input type="checkbox"/>	<input type="checkbox"/>
11	Authorisation for the records to be kept by the East Arnhem Regional	<input type="checkbox"/>	<input type="checkbox"/>

9.5 PUBLIC LOCAL AUTHORITY MEETINGS AND MURAL PROJECT

SUMMARY

This report is authored to seek financial support to make progress on two action items from Local Authority action listings, Public Local Authority Meetings and the consultation phase of the East Arnhem Mural project.

257/2023 RESOLVED (Lirrpiya Mununggurr/Adrian Gurruwiwi)

That Local Authority:

- (a) Notes the report.**
- (b) Approves expenditure from Local Authority Project Funding of \$9,713.11 for execution for the community consultation and engagement phase of the Local Authority Mural project.**
- (c) Approves expenditure from Local Authority Project Funding of \$5,500.00 to purchase resources to allow for Local Authority Meetings to be held in public spaces.**

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

9.6 COUNCIL OPERATIONS MANAGER REPORT

SUMMARY

This report is provided by the Council Operations Manager at every Local Authority meeting to provide information and updates to members.

258/2023 RESOLVED (Lirrpiya Mununggurr/Djapirri Mununggirritj)

That the Local Authority:

- (a) Notes the Council Operations Manager Report.**
- (b) The Local Authority requests a culture night be included in the Youth Sport and Recreation program, and Local Authority members to be present.**
- (c) The Youth Sport and Recreation Manager reports back to the Local Authority on inclusion of culture nights in the Yirrkala Youth Sport and Recreation program.**

9.7 SERVICES AUSTRALIA - DIGITAL COLLECTION REFLECTION

SUMMARY:

This report is to inform and seek direction from the Local Authorities on seeking approval to include a Federal Government report on conditions in Yirrkala from 1974 as part of a digital collection / website.

259/2023 RESOLVED (Lirrpiya Mununggurr/Daymambi Mununggurr)

That Local Authorities:

- (a) Notes the report.**
- (b) Recommends using part of the the 'House of Representatives Standing Committee on Aboriginal Affairs' report on the website called *Reflection*.**
- (c) In conjunction with Dilak, review the 'House of Representatives Standing Committee' on Aboriginal Affairs report, and after review provide advice on including this report in the website *Reflection*.**

9.8 CORPORATE SERVICES REPORT

SUMMARY:

This report presents the financials plus employment statistics as of 31 December 2022 within the Local Authority area.

260/2023 RESOLVED (Adrian Gurruwiwi/Lirrpiya Mununggurr)

That the Local Authority receives the Financial and Employment information as of 31 December 2022.

MINUTES OF THE LOCAL AUTHORITY MEETING HELD IN THE YIRRKALA
COUNCIL OFFICE ON FRIDAY, 27 JANUARY 2023 AT 10AM

QUESTIONS FROM MEMBERS:

The Local Authority discuss the Dilak Council and Local Authority coming together with shared interest and common vision. With members of the Local Authority to approach members of the Dilak Council in relation to the invitation.

The Local Authority request a member from the Yirrkala Local Authority to join the panel for the Local Authority Review and nominate Lirripiya Mununggurr.

The Local Authority request installation of bollards in proposed areas to allow the boat ramp road to be opened. Proposed works were agreed by Director Technical and Infrastructure Services. The Local Authority also request the roads infrastructure area develop education and information material for community surrounding road closures and process.

MEETING CLOSE

The meeting terminated at 3:09PM

This page and the preceding pages are the minutes of the Local Authority Meeting held on Friday, 3 February, 2023.

DATE OF NEXT MEETING

31 March 2023.



Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE AUDIT COMMITTEE MEETING

13 December 2022

MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN THE VIDEO ON
TUESDAY, 13 DECEMBER 2022 AT 1PM

OFFICIAL OPENING: 1:01PM

ATTENDANCE AND APOLOGIES

Attendance:

Darwin Office: In the Chair Clare Milikins (Independent External Member), Greg Arnott (Independent External Member), Michael Freeman - Corporate Services Manager and Cr Evelynna Dhamarrandji.

Nhulunbuy Office: Dale Keehne – Chief Executive Officer, Shane Marshall – Director Technical and Infrastructure Services, Andrew Walsh – Director Community Development, Cr Bandi Bandi Wunungmurra and Cr Lionel Jaragba.

Internal Auditor: Alec Purkis and Sam Art Nut, Deloitte (for item 4.3)

Minutes: Nawshaba Razzak - Corporate Planning and Policy Officer.

Confirmation of Previous Council Minutes

3.1 CONFLICT OF INTEREST REGISTER

RESOLVED (Greg Arnott/Bandi Bandi Wunungmurra)

That the Audit Committee notes the Conflict of Interest Register.

3.2 CONFIRMATION OF PREVIOUS MINUTES OF AUDIT COMMITTEE

RESOLVED (Greg Arnott/Evelynna Dhamarrandji)

That the Audit Committee confirms minutes of the meeting held on 12 July 2022 to be true and correct.

**3.3 CONFIRMATION OF PREVIOUS MINUTES OF SPECIAL AUDIT COMMITTEE
HELD OCT 12, 2022**

RESOLVED (Evelynna Dhamarrandji/Bandi Bandi Wunungmurra)

That the Audit Committee confirms minutes of the special meeting held on October 12, 2022 to be true and correct.

REPORTS OF OFFICERS

4.1 AUDIT CHARTER AND WORK PLAN

RESOLVED (Greg Arnott/Bandi Bandi Wunungmurra)

That the Audit Committee notes the Charter and accepts the Work Plan with a view to look at it again in a year time.

MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN THE VIDEO ON
TUESDAY, 13 DECEMBER 2022 AT 1PM

4.2 TRACKING REGISTERS

RESOLVED (Evelyna Dhamarrandji/Greg Arnott)

That the Audit Committee notes the updates on the outstanding matters tracking registers and that a number of items are completed and can be removed from the register.

4.3 DISCUSSION ON FREIGHT PROCESS INTERNAL AUDIT REPORT

RESOLVED (Greg Arnott/Lionel Jaragba)

That the Audit Committee notes:

- a) The four significant findings of the Audit and that actions will be taken by the management around those findings.
- b) The appreciation received from the auditors for Tanya Rann's effectiveness around the processes with procurement documents which assisted greatly with the Audit process.

The meeting closed at 1:58PM

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Audit Committee Meeting HELD ON Tuesday, 13 December 2022 ARE TO BE CONFIRMED .

Chair



AUDIT COMMITTEE MEETING

13 DECEMBER 2022

SIGNIFICANT MATTERS FOR COUNCIL'S ATTENTION

The Audit Committee met on 13 December 2022.

Charter and Work Plan

The Committee endorsed a minor change to its charter to require self-assessment performance reviews every two years rather than four. It also accepted the draft work plan detailing the how the requirements of the Charter will be met over the year.

Action on Audit Recommendations

A full review of outstanding action on recommendations resulted in a significant number being closed. The committee congratulated management on achieving this. The internal auditors presented their findings on the Freight Process Internal Audit, noting that most of the findings were dependent on renegotiation of the current contract.

As this is my last meeting, I would like to take the opportunity to thank management and staff of East Arnhem Regional Council and fellow committee members over the last two and a half years for their support.

Clare Milikins
Chair



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Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE FINANCE COMMITTEE MEETING

18 January 2023

MINUTES OF THE FINANCE COMMITTEE MEETING VIA VIDEO ON
WEDNESDAY, 18 JANUARY 2023 AT 10AM

MEETING OPENING: 11AM

ATTENDANCE AND APOLOGIES

Attendance:

In the Chair Councillor David Djalangi, Councillors Banambi Wunungmurra, Bandi Bandi Wunungmurra and Deputy President Lionel Jaragba.

East Arnhem Regional Council Officers:

Andrew Walsh – Acting CEO and Director Community Development
Shane Marshall - Director Technical and Infrastructure Services

Minute Taker: Nawshaba Razzak, Corporate Planning and Policy Officer

Apologies:

Minutes:

REPORTS OF OFFICERS

**5.1 FINANCE AND HUMAN RESOURCES REPORT
SUMMARY**

This report is tabled to the Finance Committee to provide the Finance Report for the period ended the 31 December 2022 for its approval.

RESOLVED (Lionel Jaragba/Bandi Bandi Wunungmurra)

That the Finance Committee approves the Finance and Human Resources Report for the period ended on 31 December 2022.

DECISION TO MOVE TO CLOSED SESSION

RESOLVED (Bandi Bandi Wunungmurra/Lionel Jaragba)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 10A(s) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 8.1 External Auditors -** *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 8.2 Periodic Air-Conditioning Servicing for EARC Building Assets - Tender MCML – 2209-01AC -** *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

- 2 -

MINUTES OF THE FINANCE COMMITTEE MEETING VIA VIDEO ON
WEDNESDAY, 18 JANUARY 2023 AT 10AM

- 8.3 Periodic Pest Control Servicing for EARC Building Assets - Tender MCML – 2209-01PC** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 8.4 Milingimbi Landfill Fencing - Tender WS 2022-11** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 8.5 Fire Protection Equipment Servicing and Maintenance for EARC Building Assets and Vehicles - Tender MCML – 2209-01FP.** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (c)(i) of the Local Government (General) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 8.6 Rates - Aged Report** - *The report will be dealt with under Section 99 of the Local Government Act and Section 51 (b) of the Local Government (General) Regulations. It contains information about the personal circumstances of a resident or ratepayer.*

RESUMPTION OF MEETING

RESOLVED (David Djalangi/Bandi Bandi Wunungmurra)

That the decisions of Closed Session be noted as follows:-

8.2 PERIODIC AIR-CONDITIONING SERVICING FOR EARC BUILDING ASSETS - TENDER MCML – 2209-01AC

RESOLVED (David Djalangi/Banambi Wunungmurra)

That the Finance Committee:

- a) Award a contract to Band Refrigeration Pty Ltd for the periodic Air-conditioning servicing of EARC Building Assets as per the tender submission to a value of \$152,045.46 Exclusive of GST per annum over the 2 years and optional 1 year extension exclusive of any schedule of rates unit replacements or CPI increases over the term.
- b) Make the result of the awarded contract public.

8.3 PERIODIC PEST CONTROL SERVICING FOR EARC BUILDING ASSETS - TENDER MCML – 2209-01PC

RESOLVED (Lionel Jaragba/Banambi Wunungmurra)

That the Finance Committee:

- a) Award a contract to Arnhem Land Pest Control Pty Ltd for the periodic general pest servicing of EARC Building Assets as per the tender submission to a value

MINUTES OF THE FINANCE COMMITTEE MEETING VIA VIDEO ON
WEDNESDAY, 18 JANUARY 2023 AT 10AM

of \$93,132.96 Exclusive of GST per annum over the 2 years and optional 1 year extension exclusive of any CPI increases over the term.

- b) Make the result of the awarded contract public.

8.4 MILINGIMBI LANDFILL FENCING - TENDER WS 2022-11

RESOLVED (David Djalangi/Bandi Bandi Wunungmurra)

That the Finance Committee:

- a) Award a contract to TW Fencing Pty Ltd for the installation of the Milingimbi Landfill Fencing as part of the WaRM Grant for the submission amount of \$154,038.18 Exclusive of GST.
- b) Make the result of the awarded contract public.

8.5 FIRE PROTECTION EQUIPMENT SERVICING AND MAINTENANCE FOR EARC BUILDING ASSETS AND VEHICLES - TENDER MCML – 2209-01FP.

RESOLVED (Banambi Wunungmurra/David Djalangi)

That the Finance Committee:

- a) Award a contract to NT Electrical Pty Ltd for the periodic Fire Protection Servicing of EARC Building and Fleet Assets as per the tender submission to a value of \$52,798.92 Exclusive of GST per annum over the 2 years and optional 1 year extension exclusive of any unit replacement or CPI increases over the term.
- b) Make the result of the awarded contract public.

The meeting closed at 11:45am.

This page and the preceding pages are the minutes of the Finance Committee Meeting held on Wednesday, 18 January 2023.

LOCAL AUTHORITIES



ITEM NUMBER	10.3
TITLE	Local Authority Actions - Council Review and Endorsement
REFERENCE	1718819
AUTHOR	Wendy Brook, Executive Assistant to the CEO

SUMMARY

This report provides a summary list of actions arising from Local Authority meetings in each of the East Arnhem Regional Council communities.

BACKGROUND

In line with item 13 of Guideline 1 of the Local Government Act, Council must consider the minutes of Local Authority meetings at each Council Meeting to address and minute Council's response to any matters raised by the relevant Local Authority.

All matters arising with actions from the Local Authority meetings are consolidated in the attached Action Register for the Council's consideration.

GENERAL

A current list of action items from Local Authority meetings held since Council last met is attached.

The report author does not have a conflict of interest in this matter (Section 179 of the Act).

RECOMMENDATION

That Council:

- (a) Endorses the actions included in the Local Authority Actions List as recommended by each Local Authority, or as amended.**
- (b) Approves the removal of completed actions and as recommended by each Local Authority.**

ATTACHMENTS:

- [1](#) Local Authority - Ramingining.
- [2](#) Local Authority - Milingimbi.
- [3](#) Local Authority - Galiwin'ku.
- [4](#) Local Authority - Gapuwiyak.
- [5](#) Local Authority - Milyakburra.
- [6](#) Local Authority - Angurugu.
- [7](#) Local Authority - Umbakumba.
- [8](#) Local Authority - Gunyangara.
- [9](#) Local Authority - Yirrkala.

RAMINGTON ACTIONS

ACTION ITEM	ACTIONS	STATUS
181/2021 Series of Murals (re-tabled)	That the Local Authority consider and advise when agreed what significant person or people to include in the series of murals.	<p>12.05.2021 – Ongoing</p> <p>12.10.2021 – LA are still deciding what way they would like to proceed with.</p> <p>17.01.2022 – The CDC to work with the members and provide update (list of items) on the next LA meeting.</p> <p>14.03.2022 – ongoing discussion.</p> <p>02.06.2022 - LA supports the murals to be based on a map of Ramington and its homelands.</p> <p>19.09.2022 – Design consultant to work with community on design.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>21.11.2022 – As above.</p> <p>16.01.2023 - Consultant to meet with communities in March.</p>

RAMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
01/2020 RESOLVED	<p>That the Local Authority:</p> <ul style="list-style-type: none"> a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: <ul style="list-style-type: none"> 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability. 	<p>25.01.21 – The Local Authorities resolution has been shared with the Department of Chief Minister.</p> <p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing</p> <p>19.05.2021 – Updated has been provided to the Local Authority Members, with further updates to come.</p> <p>15.11.2021 – A separate report was presented by the CEO in the meeting.</p> <p>17.01.2022 – The CEO will provide further updates in the next meeting. The LA will continue to discuss Kava with the community.</p> <p>02.06.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>21.11.2022 – As above.</p> <p>16.1.2022 – CEO to provide update next round.</p>

RAMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
Street Naming for New Subdivision	001/2022 RESOLVED That the Ramingingining Local Authority Members consult further with Traditional Owners and the wider community and provide a list to the Director Technical and Infrastructure services through the Community Development Coordinator for tabling in the next LA meeting.	<p>14.03.2022 - There will be a separate report on Street naming in this meeting.</p> <p>02.06.2022 – Ongoing confirmation and consultation still required.</p> <p>12.09.2022 – Ongoing and awaiting confirmation to DTSI & SPW&I</p> <p>19.09.2022 – Confirmed agreement on the new names of the Road in the sub-division to be Maypinyi Road (represents water hole with rainbow snake). The new Close to be called Ngulurrdjapin Close (represents resting place of the red kangaroo after being speared).</p> <p>16.01.2023 – Submission lodgement has been made to place names.</p>
Noise concerns	Noise concerns have been raised by the Local Authority with the Police.	16.01.2023 – Local Authority would like to set finishing times for discos and personal Community music events.

RAMMINGINING ACTIONS

ACTION ITEM	ACTIONS	STATUS
FUTURE ACTION ITEM/ACTION ON HOLD:	Extend the Community Oval Stage and construct a stage at the Church grounds. \$200,000	18.01.2021 Design and engineering being finalised for market release – release due end of November with Construction anticipated February – March 2021
Community Oval Stage/Advocacy		12.05.2021 – Ongoing
		19.05.2021 – Project update will be provided at next Local Authority Meeting. Design stage is currently in the process.
		15.11.2021 – Construction of lights will begin in January. Ongoing. Quotation will go out in a few weeks. Local authority to put LA money of \$138,934.00 to the community oval stage project.
		17.01.2022 - Request for Tender (RFT) for Lighting to be released in two weeks due to capacity and staff leave over the Christmas period. Request For Tender (RFT) documents for the stage to be released to market end of February.
		14.03.2022 – will go to the market this Friday
		02.06.2022 – To be dealt with in a separate pool
		22.06.2022 – tender evaluated – pricing beyond available funds – report in this Council meeting.
		12.09.2022 – Remove from Action and move to Advocacy items.
		16.01.2023 – No change at this stage.

RAMINGINING ACTIONS

RAMINGINING COMPLETED ACTIONS:

White Line Markings on Bitumen Roads		30.6.2022 – completed
Community Entrance Signage Project		22.06.2022 – completed
Oval lighting		30.6.2022 completed
Landfill Trench for Clothing		19.10.22 Completed.

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
141/2021 Series of Murals (re-tabled)	That the Local Authority: (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals. (b) Start gathering together photos of possible candidates, to be given to the Community Development Coordinator.	12.05.2021 – Ongoing 12.10.2021 – LA are still deciding what way they would like to proceed with. 12.01.2022 – Ongoing. 18.01.2022 – Community Development Coordinator to with the President & Local Authority Members to have campfire with local TO'S to gather ideas for discussion at next Local Authority meeting. Gather Photos of missionary days similar to Project of Galiwinku – Vision of Old to the New. 15.03.2022 - Ongoing 17.05.2022 – Local Authority members with the Community Development Coordinator and Designer to hold campfire meeting to turn ideas into action. 19.07.2022 – Ongoing – Artist to meet with community and homeland members. 20.09.2022- Artist to visit communities to finalise design. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 22.11.2022 – As above. 17.01.2023 – Consultant will visit communities for workshops and consultation.

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 18.05.2021 – Update provided to LA, EARC will provided update from government once received. 12.01.2022 – A separate report was presented on this by the CEO – ongoing. 15.03.2022 – A detail discussion took place with the members, President and the CEO. 17.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol'. 19.07.2022 – Ongoing 20.09.2022 covered in CEO Report 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions. 22.11.2022 – As above. 17.01.2023 – Deferred until return of CEO from leave.

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
Priority footpaths		<p>10.11.2020 – tender release to the market and evaluated – market pricing for the works significantly over budget and works of the same nature across multiple areas – this project will be re-assessed and delivered in a reduced scope or additional funds will need to be allocated – this item will be discussed at the next LA meeting for suggested direction.</p> <p>27.01.2021 – ongoing at this stage – CDP and Contractors still to recommence respective services in Community at this stage.</p> <p>12.05.2021 – Ongoing – Will bring information to next LA meeting.</p> <p>18.05.2021 – Will update at next LA meeting.</p> <p>16.11.2021 – Update progress in January/late January about the project.</p> <p>12.01.2022 - Project still pending tender re-release to test market pricing which exceeded all similar works of this type conducted to date – release at end of January.</p> <p>15.03.2022 – Tender will be re-released by the end of April 2022</p> <p>17.05.2022 – Tender will be re-released by end of May 2022.</p> <p>22.06.2022 – Tender currently out to the market and will await any submission when closed to consider.</p> <p>30.06.2022 – Out to tender – closes in 1 week.</p> <p>19.07.2022 – Tender has closed but has not been evaluated as yet.</p> <p>12.09.2022 - Tender evaluated to go to council as a reduced scope in the October meeting dependant on funding extension for LAPF</p> <p>19.10.22 – report to be tabled at the December meeting and funds adjustments have been made in the budget revision</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>17.01.2023 – Tenders have gone out and work is progressing.</p> <p>22.11.2022 - Report to be put forward to Council at December meeting and Tender being put forward.</p>
Beautification of Jesse Smith park		<p>27.01.2021 - Additional bollards have arrived and will be installed by the MS Team in the near future.</p> <p>12.05.2021 – Bollards are located in Milingimbi and will be placed into the right spots by Monday Morning.</p> <p>12.10.2021 – Ongoing – is on work list to be installed by MS crew.</p> <p>12.01.2021 – Ongoing and will be addressed in January due to teams capacity and current commitments.</p> <p>15.03.2022 – within the next three weeks work will start after two vacant positions are filled.</p> <p>17.05.2022 – Ongoing</p> <p>22.06.2022 – Ongoing and is on the works list – program busy with grass reductions and other works at this stage.</p> <p>30.06.2022 – ongoing</p> <p>19.07.2022 – Currently still on public works team project list – will be actioned when the team have the capacity.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>12.09.2022 – as above due to the extent of works being undertaken</p> <p>19.10.22 Shane to provide update.</p> <p>22.11.2022 – On MSS team to do list.</p> <p>17.01.2023 – As above</p>
Makarata Field		<p>27.01.2021 - NLC consultations were held the week of the 2nd of November – awaiting formal advice on the consultation outcome from the NLC, NLC leasing staff still on holidays and set to return at the end of January. We are awaiting an official response from NLC.</p> <p>18.01.2021 – Director Technical & Infrastructure Services to follow up for potential for historical listing (and as bombing site) and options for funding, DTSI looking into options and will report back in future meeting, noting this project was listed on the community priority listing for a co-funding contribution.</p> <p>12.05.2021 – Has trust approval, have the paperwork to be signed off. Awaiting for licence and approval for land. Ongoing.</p> <p>12.10.2021 – Ongoing final concept to be agreed and grant funding sought in 2022.</p> <p>12.01.2022 – Ongoing with concept workshop to be conducted in relation to the layout in readiness for Grant funding opportunity, basic layout developed but to be refined as final draft direction.</p> <p>15.03.2022 – Pending</p> <p>17.05.2022 – Ongoing and pending design meeting to take place.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS																				
		<p>30.06.2022 – Ongoing.</p> <p>19.07.2022 – Meeting was arranged with President for an overview of the basic requirement in Mililingimbi – flights not available – to be rescheduled.</p> <p>12.09.2022 – Solar lighting on order with cyclonic foundation blocks – area cleared ready for sand once approved locally by TO's.</p> <p>19.10.22 – Update from Manufacturer below</p> <hr/> <p>Morning Shane,</p> <p>Apologies for delay with update on ETA.</p> <p>I am having difficulty with our block manufacturer (HO'S Hire Katherine) team have been out on remote site installations.</p> <p>We know the last 6 concrete blocks were poured last week we are waiting cure times and ETAs to Darwin from Julie at the block supplier.</p> <p>We understand they have been serverly delayed due to bad weather and concrete plan in Katherine had to shut down for a week or so for maintenance.</p> <p>We have following POs:</p> <table><tr><td>PO:</td><td>Location:</td><td>QTY</td><td>Item:</td></tr><tr><td>PO091271</td><td>Gunyangara</td><td>1x</td><td>Block</td></tr><tr><td>PO091635</td><td>Gunyangara</td><td>1x</td><td>Block</td></tr><tr><td>PO091636</td><td>Milingimbi</td><td>4x</td><td>GFS-200 Solar Lights & Blocks **</td></tr><tr><td></td><td></td><td>6x</td><td></td></tr></table> <p>**Solar Lights have been packed at our warehouse ready to ship ex-Adelaide, they will leave met up with blocks at Sea Swift Darwin</p> <p>We are chasing further update will let you know when more information comes to hand. Again sorry for any impact these delays in blocks for your projects.</p>	PO:	Location:	QTY	Item:	PO091271	Gunyangara	1x	Block	PO091635	Gunyangara	1x	Block	PO091636	Milingimbi	4x	GFS-200 Solar Lights & Blocks **			6x	
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		6x																				

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>22.11.2022 – As above. To update further at next meeting.</p> <p>17.01.2023 – In progress, update to be provided.</p>
PA Systems	Public Announcement systems to be installed on Municipal Service vehicles to communicate service activities, including road side collection.	17.01.23 – Director of Technical and Infrastructure Services to advise.
War Memorial and Flag Poles.	The Local Authority requests that the Director of Technical and Infrastructure Services repair and correct the war memorial flag poles in the central area, painting the war memorial ochre.	17.01.2023 – Director of Technical and Infrastructure Services to advise.
<p>FUTURE ACTION ITEM/ACTION ON HOLD:</p> <p>Advocacy Items:</p> <p>Water to be installed at the oval</p>		<p>19.05.2020 – Director of Technical & Infrastructure Services to follow up with Power & Water regarding current status of water sources, and when extra water may become available. To also investigate the use of brackish water for the Oval and report back to the LA.</p> <p>18.01.2021 - Email and discussion are underway with Power and Water surrounding supply options – Brackish Test bore was not approved but other options have been suggested as possibilities – awaiting official Power and Water response.</p> <p>12.05.2021 – Ongoing – Awaiting response from Power and Water.</p>

MILINGIMBI ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>12.10.2021 – Ongoing – Still waiting for response from Power and Water.</p> <p>12.01.2022 – Ongoing with no approval from power and water obtained to date.</p> <p>15.03.2022 – no update after previous report.</p> <p>17.05.2022 – Power and Water will come back to us with requested information as per the agreement at the Guest speaker delivery at the LA on the Milingimbi water story.</p> <p>19.07.2022 – Water availability for the oval yet to be confirmed – EARC Tech Services to follow up.</p> <p>12.09.2022 – no change to the above.</p> <p>19.10.22 – Move to advocacy – as water will be an ongoing consideration noting the completion of the head works and proposed sub-division</p> <p>22.11.2022 – Question to be asked to PAW</p>

COMPLETED ACTIONS:

YSR – New commercial stove for YSR centre		11.04.2022 – completed
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GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
149/2021 Community Asbestos Update	That the Local Authority: (a) Notes the Community Asbestos Update, particularly the initial recommendations with regard to the asbestos in Galiwin'ku. (b) Supports a temporary/licenced storage area at the current land fill site. (c) Support Indigenous employment and training for the asbestos removal project. (d) Will provide the Director of Technical & Infrastructure Services with a map that identifies priority areas.	12.05.2021 – Will update further prior to next Local Authority meeting. 20.05.2021 – Update provided to Local Authority, Budget was submit to the NTG and EARC are waiting for it to be approved and sent back with a contract. This will also include a storage container that will be portable. Training is also included in the budget with regards to the removal of asbestos – Ongoing – Updates will be provided at next meeting. 12.10.2021 - position advertised for the project and communications officer - position should be filled November - more update provided in future reports. 18.11.2021 – Interview was done on 17 Nov. A draft employment contract will be finalised and probable start would be January 2022. 10.03.2022 – Employment contract counter signed – commencement February 2022 – attendance by the Waste Team and Ben for an introduction and finalised project direction is scheduled for this meeting. 17.03.2022 – A report and presentation will be tabled in the May meeting 19.05.2022 – An update was provided by Ben Jones - Environmental Projects and Communication Officer. 21.07.2022 – Removal contractors for stage 1 to be engaged and progressed as soon as possible. 19.10.22 – Stage one complete being the initial Emu pick with highlighted initial risk area within the town area being cleared by independent environmentalist – stage 2 or the continuation into other areas is being discussed with the consortium group partners – and further updates will be provided in the December Council meeting. 19.01.2022 – Meeting on 6 Feb in Galiwinku to discuss further. 12.05.2021 – Ongoing
152/2021 Series of Murals (re-tabled)	That the Local Authority: (a) Continues to consider and advise when agreed what significant person or people to include in the series of	20.05.2021 – Update was provided at meeting. At the Next LA meeting to come up with a plan or design for the series of murals - Ongoing

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
	<p>murals.</p> <p>(b) Start gathering together photos of possible candidates, to be given to the Community Development Coordinator.</p>	<p>12.10.2021 - Ongoing awaiting designs from LA</p> <p>18.11.2021 – Ongoing awaiting design from LA</p> <p>12.01.2022 – Ongoing</p> <p>17.03.2022 – Discussions will continue with the community about finalising photos and get back to the CDC.</p> <p>19.05.2022 – Discussions will continue with the community about finalising photos/maps and get back to the CDC.</p> <p>21.07.2022 – A designer to be engaged to consult with each Local Authority and Community about what design they would like.</p> <p>19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p> <p>24.11.2022 – as above.</p> <p>19.01.22 – Consultant has been engaged. Will fly to communities to hold workshops etc.,</p>
155/2021	That the Local Authority:	12.10.2021 – Ongoing - awaiting NLC consultations - Shelter to be installed Nov/ Dec.
Questions from Members	(a) Notes the questions from members about the misuse of the PA system, the progress of the proposed waterpark and BMX track projects, and the progress on the public toilet to be located at the private charter area at the airport.	<p>12.01.2022 NLC consultation has not happened for Galiwinku yet surrounding priority projects with the approval process is still ongoing.</p> <p>10.03.2022 – Still no outline for project application consultations dates – EARC have approached the NLC again with an offer for the usage of video conferencing from the Darwin office into Community meeting rooms to facilitate these consultations as they are not extensive to that of say consultations for new businesses or land mineral extractions such as mining etc.</p> <p>8.05.2022 – Consultation date has been suggested for July by the NLC.</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>21.07.2022 – Consultation from the latest communication from the NLS will be in November.</p> <p>19/11/2022 – as above – consultation are still anticipated prior to Christmas</p> <p>19.01.2022 – update further in Feb meeting.</p>
001/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing.</p> <p>20.05.2021 – Still unsure when this will be happening, Update has been provided to LA, will update up at next LA meeting – Ongoing.</p> <p>17.12.2021 – A separate report on this will be presented by the CEO in the meeting.</p> <p>12.01.2022 – Ongoing.</p> <p>17.03.2022 – Discussion on Kava will continue with the community.</p> <p>19.05.2022 – Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol.</p> <p>21.07.2022 – Ongoing</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>24.11.2022 as above</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
	social impacts from increased kava availability.	
Cemetery Fencing	Field trip to determine state if trees etc to be removed and cleaned up.	<p>18.01.2021 – Quotations ready for release to the market end of January 2021.</p> <p>12.05.2021 – All materials have been provided, Still waiting for ARPA Approvals – Ongoing</p> <p>12.10.2021 – Ongoing - will be in the new year around Jan / Feb</p> <p>18.11.2021 – Ongoing - will be in the new year around Jan / Feb</p> <p>10.03.2022 – As per the above - materials on site – localised capacity with trades has been an issue, end of march commencement for the project.</p> <p>17.03.2022 – Engagement with traders has taken place.</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19.05.2022 - Engagement with traders has taken place and site preparations have begun on the area will be completed prior to June 30th</p> <p>22.06.2022 - Engagement with traders has taken place and site preparations have begun on the area – contractor is delayed due to completing prior commitments with security upgrades on facilities</p> <p>21.07.2022 – Ongoing.</p> <p>19.10.22 – Trainers engaged with MS team to clear the area as part of certified tree qualifications – the area is still be cleared progressively by the team.</p> <p>24.11.2022 – In progress.</p> <p>19.01.2022 – Weather dependent should be completed by next Local Authority meeting. In progress.</p>
Grave Digger	Progress being made potentially November schedule	<p>21.05.2020 – The CDC is to provide modelling to inform further consideration of the viability of the purchase of a grave digger. Majority of providers on island are equipped with own machinery so hire model does not suit the operational environment. Grave digging is currently included as a 'gratis service' as per the EARC Funeral Service & Burial Policy.</p> <p>18.11.2020 – The Director of Technical & Infrastructure Services to come back to the Local Authority with detailed costed briefing with options for a small digger.</p> <p>12.05.2021 – Costing has been obtained, will provided amounts at next Local Authority meeting.</p> <p>20.05.2021 – Cost has been provided to members of \$83,000 for grave digger, Recommendation that the Galiwin'ku LA support the mini excavator for burials and other requirements within Galiwin'ku pending council approval – Ongoing.</p> <p>18.11.2021 - Grave digger will be discussed in the December council meeting.</p> <p>12.01.2022 – discussed with the delays fleet capital outline – will be actioned by the end of January – but delivery may be March dependent on ETA of imports.</p>

GALIWIN'KU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>10.03.2022 – Ongoing. Based on availability and capacity. Estimated finalisation is May 22, but still have machinery to facilitate any burial needs in the interim.</p> <p>19.05.2022 - delays fleet capital purchases availability – July / August ETA but still have machinery to facilitate any burial needs in the interim.</p> <p>21.07.2022 – Projection end of August/September</p> <p>19.10.22 – units are starting to become available – adjustments to the capital budget have been made in the revision for the purchase when stocks are ready.</p> <p>24.11.2022 – As above</p> <p>19.01.23 – Looking to Feb to start of March. Update next meeting.</p>
AFL Program in Galiwinku	Invite NIAA and EARC Youth Sport and Recreation Regional Manager to discuss the program at the next scheduled meeting.	19.01.23 – Director Community Development to address.
Updates from all Departments.	The members request updates from all departments on a rotating basis at Local Authority meetings.	19.01.23 – Director Technical and Infrastructure Services and Director Community Development to advise.
Requests an inclusion of a summary for guest speaker reports in the minutes.	Investigate way to have Agenda information flow to minutes.	<p>20.01.23 EA to CEO followed up on Action Item.</p> <p>This section of the Agenda does not flow through to the minutes, as to capture all items of the Agenda topics in the minutes would increase the minute's size tenfold and is not practical. Minutes capture the Recommendations of the Council of the topics noted. Potentially the former Agenda could be opened at the same time to enable further information on the topic.</p> <ul style="list-style-type: none"> Recommend removal from Action list.
Report on possible options for Galiwinku based machinery to maintain the Galiwinku unsealed Road.	Galiwinku Local Authority would like a report from the Director Technical and Infrastructure Services on possible options for Galiwinku based machinery to maintain the Galiwinku unsealed roads.	19.01.23 Director Technical and Infrastructure Services to advise.

GALIWIN'KU ACTIONS

ACTIONS FOR COUNCIL APPROVAL TO BE REMOVED. FEBRUARY COUNCIL MEETING:

Engagement with the Northern and Council.	To approach the Local Northern Land Council Councillors to invite them to attend the next Local Authority meeting given their important role.	<p>21.07.2022</p> <p>Supports a fee for service singular consultation engagement with the Northern Land Council to progress these priority project applications surrounding youth and community infrastructure, which is a great priority.</p> <p>19.07.22 Letter to be sent to see if they can video in next meeting.</p> <p>19/11/2022 – remove from action list as capacity prior was limited and dates have been communicated.</p>
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GALIWIN'KU ACTIONS

Women's Centre Grant	
	<p>21.05.2020 – The Director of Community Development requested to provide an update for current and possible future programs to be run out of the Women's Centre facility.</p> <p>22.01.2021 – The Community Development Directorate has researched current women's centre and crisis accommodation providers across the NT. The attached list details organisation, location, operator, purpose and services offered for the members review. Galiwin'ku has current significant investment by Territory Families for a Galiwin'ku Crisis accommodation, in addition to other funded programs delivered at the Galiwin'ku women's space. The Community Development Directorate will continue to explore emerging opportunities to increase women's services in Galiwin'ku, however note that repetition of services adds increased complexity in further successful applications/opportunities being presented.</p> <p>28.01.2021 – Director Community Development to provide an update on commencement date and services provided by the Women's Centre, and to check the option of a trip for a small group to visit the Women's Centre at Maningrida.</p> <p>12.05.2021 – plan will be supplied at next council meeting.</p> <p>20.05.2021 – Director of Community Development to organise a charter for the Women of the LA to have a look at the women's centre in Maningrida, Update will be provided at next LA meeting – Ongoing.</p> <p>18.11.2021 – a budget has been allocated and CDC to organise a trip early new year.</p> <p>12.01.2022 – Contacted the Women's centre, have confirmed approval visit, discussion on purpose of visit have been confirmed, initial planning for trip is January – pending due to COVID – 19.</p> <p>08.05.2022 - Have proposed 1st or 2nd June for visit to Maningrida to visit Women's Centre. Melissa, Kaye, Nancy & Gaylene will attend for a one day visit. Spend the afternoon with the Women's Centre ladies and organise catering. Melissa & Kaye will look into other activities we can do in the morning, such as touring the town, visiting Council departments etc.</p> <p>19.05.2022 – The visit will be delayed.</p> <p>21.07.2022 – Ongoing</p>

GALIWIN'KU ACTIONS		
		<div>19.10.22 – Confirmation requested from the members if the trip at this stage still holds value – given the program diversity and arrangements with the new Women's Safe house facility program.</div> <div>24.11.2022 – LA recommended to Remove action.</div>

GALIWIN'KU ACTIONS

COMPLETED ITEMS:

Improvement to Tracks	That the Local Authority notes the question from members about the need for funds to improve the tracks to hunting grounds and Local Authority funds for Youth, Sport and Recreation.	Completed
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GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
175/2021 Series of Murals (re-tabled)	That the Local Authority: (a) Continue to consider and advise when agreed what significant person or people to include in the series of murals. (b) Speak to family members, and start gathering together photos, of possible candidates, to be given to the Community Development Coordinator.	19.03.2021 – Awaiting on suggestions, LA members still to speak to families seeking permission. 12.05.2021 – Ongoing – Still waiting on suggestions from LA Members. 12.10.2021 – LA members have gathered a list of names for the murals and are waiting for family to approve the inclusion in the murals. 19.11.2021 – Consultation with community members and Traditional Owners continuing. 21.01.2022 – Further consultation and discussion with the Local Authority is ongoing. A potential idea was to have the School logo referencing tribes in the community. The Director Technical and Infrastructure services to develop a concept design for consultation with community, Traditional Owners and Milintji Corporation. 18.03.2022 – The CDC to work with the LA members and the community to agree on the Murals. 09.05.2022 – CDC has scheduled meeting 10.05.2022 with LA members to agree on murals. Update to be given in next LA Meeting 20.05.2022 20.05.2022 – Community elders have requested the presence of the Elected Members to consult with regarding the selection of founders of Gapuwiyak for inclusion in the murals. 20.01.22 – Consultant engaged. To visit communities and conduct workshops etc.,

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 Resolved	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p> <p>d) Seek clarification from Northern Territory Government how Kava is going to be managed in the Northern Territory during the next two years, the duration of the pilot.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot - Ongoing</p> <p>12.10.2021 – Update provided to LA Members - ongoing</p> <p>17.12.2021 – A separate report will be presented by the CEO in the meeting.</p> <p>21.01.2022 – CEO is having meetings about consultation on 8 Feb 2022.</p> <p>18.03.2022 – Cr Bandi Wunungmurra and the Director Community Development to attend the regional Children and Families Meeting on the 5 April to advocate Council's position on this.</p> <p>09.05.2022 - Dale Keehne and President Lapulung Dhamarrandji attended the RCFC and will provide updates to the Local Authority.</p> <p>20.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>25.11.2022 – As noted above.</p> <p>20.11.2022 – CEO to provide further update.</p>

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
PA System Upgrades to the PA system \$43,000	The Director of Technical & Infrastructure Services to provide an update on the upgrade to the PA system at next meeting.	<p>10.07.2020 - Action item issued to ICT Department and are looking into options for positioning at the oval potentially on one of the lighting towers given power and mounting height already available.</p> <p>25.09.2020 The Local Authority confirms it wants a new PA system installed to ensure PA coverage across the whole community.</p> <p>29.01.2021 – Jonathan Lora sent a revised action for commencement. The work to produce a revised design and costing is underway.</p> <p>19.03.2021 – Installation to commence in four weeks. Speakers to cover across the whole community</p> <p>12.05.2021 – Revised price for installation will be taken to next LA, \$63,000 pricing.</p> <p>21.05.2021 – Needs more funding to go towards project, update will be provided at next LA. – Funding options to be further discussed.</p> <p>19.11.2021 – Additional fund is required for the project. LA approves an additional \$20,000 for a full upgrade of the PA system based on the quotation received.</p> <p>21.01.2022 – funds approved at Council meeting in December – project to start in February.</p> <p>28.05.2022 - Telstra and Wyatt Broadcast and Media Solutions P/L have been engaged - a tentative start date for the 25th of April 2022 and a completion date for the 29th of June 2022.</p> <p>There has been a delay due to additional requirements with a clearance mounting pole and costs, all pricing received for additions and will be actioned.</p> <p>22.06.2022 – as above – no action until new ICT Manager starts July 12.</p>

GAPUWIYAK ACTIONS		
ACTION ITEM	ACTIONS	STATUS
		19.10.22 gear ordered should be here mid-November is progressing 20.01.22 – Equipment has arrived, looking at March to begin. Weather dependant.

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
Shelter for Fuel Browsers		<p>22.05.2020 – The Director of Technical & Infrastructure Services to investigate the Shelter for Fuel Browsers as part of broader browser update.</p> <p>29.01.2021 - This project is still pending. EARC is awaiting a replacement browser supply first, which has been delayed due to available units in the country – expected by end of February.</p> <p>19.03.2021 – Units arrived in Darwin and installation will commence 2nd week of April 2021. 12.05.2021 – New Fuel browsers have been finished – Update will be provided at next LA meeting.</p> <p>12.10.2021 - Ongoing - other projects being completed will progress around Jan/Feb</p> <p>20.05.2022 - Ongoing. And to be actioned in the Dry Season, probably end of August – capacity and extended priorities being addressed prior.</p> <p>30.06.2022 – Ongoing</p> <p>19.10.22 – this item is still pending – due to staff capacity</p> <p>20.01.22 – Progressing.</p>
Street Naming for Gapuwiyak Subdivision Stage 2 & Stage 3	<p>The Local Authority recommends the following street names to submit to the NT Place names Committee for consideration:</p> <p>a) Road 1 – Dhurrbinda (meaning - a bush plum)</p> <p>b) Road 2 – Dhayarrmirri (meaning – a small river for locals to swim)</p>	<p>10.03.2022 – Names suggested going to next Council for support approval at the next meeting then will be placed in front of the Place name committee.</p> <p>11.04.2022 – Recommendation that Council support the names proposed by the Local Authority and Community members for application to the Place Names Committee</p> <p>20.05.2022 – Ongoing with application being lodged</p> <p>30.06.2022 – Ongoing</p>

GAPUWIYAK ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19.10.22 – awaiting confirmation from one other community for a consolidated application to place names – given the delays the approach will be made separately and lodgement by the end of the month.</p> <p>20.01.22 – Application submitted to place names committee</p>
<p>Changes to the EARC Funeral Services and Cemetery Management Policy</p>	<p>Local Authority members with support of Council staff hold a community meeting to explain the changes to the EARC Funeral Services and Cemetery Management Policy.</p> <p>Approves the use of the headstone moulds purchased for burial headstone requirements in the community.</p> <p>Recommends an expression of interest application being lodged for installation of water and power at the Gapuwiyak Cemetery for consideration as an LAPF Project.</p> <p>Recommends installation of lighting and shelters at the Gapuwiyak Cemetery.</p>	<p>20.01.23 – Director Technical and Infrastructure Services to advise. Director of Community Services to also advise and follow up.</p>

GAPUWIYAK ACTIONS		
ACTION ITEM	ACTIONS	STATUS
Gapuwiyak aerodrome	Local Authority would like to approach the relevant authority for information on future plans for the Gapuwiyak aerodrome.	20.01.23 - If available invite representatives to meet with the Local Authority to discuss future aspirations for the Gapuwiyak aerodrome including extensions of the strip and inclusion of public facilities and toilets.

GAPUWIYAK ACTIONS

ACTIONS FOR APPROVAL TO REMOVE AT FEBRUARY ORDINARY MEETING OF COUNCIL :

Infrastructure for Youth to hang out		<p>22.05.2020 – The Local Authority requests the Director of Technical & Infrastructure Services review and finalise existing designs for fit-for-purpose infrastructure under the Community Infrastructure Plan. This would be for fit out of the Youth, Sport & Recreation Hall as a major project that Council can seek to identify funding to implement.</p> <p>29.01.2021 – Part of Approved Army project to commence in 2021/2022 financial year.</p> <p>19.03.2021 – Building approved , at this stage not sure if it will be a Youth Drop In Centre as purpose of the building has changed.</p> <p>12.05.2021 – Ongoing – Andrew met the Army and discussed training and also the infrastructure.</p> <p>12.10.2021 – Update provided to LA members- ongoing process up to the dry season in 2022 - meeting with ACCAP held and design is progressing - Report update at October meeting.</p> <p>21.01.2022 – ACAAP project as per previous reports – to commence in 2022 after the wet season – additional reports in the next meeting.</p> <p>18.03.2022 – ACAAP visits planned for the 28 March 2022.</p> <p>20.05.2022 – ongoing and progressing to commencement of project.</p> <p>30.06.2022 – Ongoing</p> <p>19.10.22 – facility agreement for handover has been signed by both parties – anticipated completion inspection on or around the 17th of November.</p> <p>20.01.22 - Remove from action list Facility completed.</p>
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GAPUWIYAK ACTIONS

Items on Hold/Advocacy Items	ACTIONS	STATUS
Upgrade Airport Waiting Area		22.05.2020 – The advice received was that the NTG is only responsible for grounds maintenance and the structure was built by the Community Incorporated Council/Shire at the transition of local government.
		29.01.2021 – The Local Authority has recommended a financial contribution toward a co-funded grant opportunity – to be tabled at the February Council meeting.
		19.03.2021 – Council have put \$50 aside to work with NT Government to help with costs on the upgrade of the airport area
		12.05.2021 – Funding opportunity will be advised
		21.05.2021 – Advocacy has been sought for funding, next round has been open and funding options will be available at next LA meeting.
		21.01.2022 – Ongoing
		20.05.2022 – no change – seeking additional funding.
		30.06.2022 – no change
		Move to advocacy
		20.01.22 – No further grants

GAPUWIYAK ACTIONS

COMPLETED ACTIONS:

178/2021 Questions from Members	That the Local Authority: a) Notes the question from members. b) Requests a letter be written from the Local Authority to NT Health and Mlawatj Health requesting the provision of a morgue service in Gapuwiyak, as in Galiwin'ku, as it is an essential and very important need for the community.	Completed
Purchase of a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition	The Gapuwiyak Local Authority supports the purchase a four wheel drive equipped Coaster bus, as offered by the Federal Government Opposition ahead of the next election, and requests Council management to work with the school, and possibly other organisations on how to ensure the most effective use of the bus, and funding for its repair and maintenance.	30.06.2022 – Remove item – will not progress any further.
Community Entrance Signage Project – Gapuwiyak	That Local Authority members review the tabled Community Entry signs and provide feedback on the structure of the information and design of the sign specific for the Gapuwiyak community entrance.	22.06.2022 – Completed
121/2020 Gapuwiyak Community Footpath Installation	That the Local Authority notes the report and approves the new locations marked in green for the allocation of Local Authority Project Funding on Gapuwiyak community footpaths.	19.10.22 completed
Church Repairs		19.10.22 APAC engineering program has conducted maintenance and upgrades to the facility. – Remove from action list.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
163/2021 Series of Murals	That the Local Authority continue to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing 24.05.2021 – Update provided to LA members. Members have decided that they would like to use the elders and young people. Timeline agreed that Cr Elliot to consult with community members within 14 days, to advise council at next council meeting. 22.11.2021 – Ongoing. Some concerns were raised to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them inside. Will discuss this point with Umbakumba and Angurugu Local Authorities. 18.01.2022 – Suggestive option for the Groote Archipelago – which is tabled for this meeting is the recognition on the EARC Head office based in Nhulunbuy - a map to be the fixture for the acknowledgement of associated history of the Groote Area as part of the Regional history and long standing association. 23.05.2022 – Ongoing 25.07.2022 – Ongoing - To have a designer visit community. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.
The legal sale of Kava		23.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol. 25.07.2022 – no to Milyakburra - but will support decision made by the other Groote communities of Angurugu and Umbakumba and the Yolgnu communities and homelands. 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.
Alcohol		25.07.2022 - The Local Authority have confirmed in the meeting with ALC and Government officials that they oppose the legal sale of alcohol in Milyakburra, and that no resident of Milyakburra be granted a permit to buy alcohol, to prevent them from being humbugged by people from other communities. 26.09.2022 per the CEO report.
Cemetery Fence	Cemetery fence – 18/01/2021 – The cemetery fence falls outside town boundary. The Director of Technical and Infrastructure Services to update the Local Authority of any progress once NT Government and ALC recommence consultations – No update provided by the department to date and consultations still pending.	24.05.2021 – Ongoing; 10.03.2022 – Ongoing no confirmation to date received. 23.05.2022 – No finalisation on this one yet. 30.6.2022 – As above - no finalisation on this as yet. 25.07.2022 – Still waiting on the NTG and Land Trust to finalise discussions on the licence arrangements with the newly adopted Act. 26.09.2022 – Ongoing
Barge Landing Solar Lights One of the two lights at the Barge Landing is not working	26.09.2022 – Director Technical and Infrastructure Services to follow up.	24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. 19.11/2022 – Update from the department of Chief Minister – Development Officer on the 24th of October _____ Good morning Shane, My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.
Water tank required at Barge Landing Similar to one at airport.	Director Technical and Infrastructure Services to assess cost and options to fund.	19.10.22 Cost will be supplied to the Local Authorities to determine funding 19/11/2022 – Quotation for tank received from Darwin based supplier for a 3000 ltr tank – awaiting quotation from LAC for a manufactured tank stand for the tank in addition to hold down cables for cyclone rating – further updates will be supplied in the next meeting.
Shift required from loud diesel generator to solar generator	Director Technical and Infrastructure Services to approach ALC about funding.	19.10.22 Emailed CEO ALC and AHAC and Power and Water requesting whether if that alternate power generation for the community was in their future infrastructure planning. – no response received to date
Need for upgrade of road from barge landing to town due to extra traffic from new college	Director Technical and Infrastructure Services to assess cost and options to fund including speed reduction humps, tarmacking and water truck.	19.10.22 Director Technical and Infrastructure services has emailed ALC CEO requesting that available funding as part of their current or future development plans for the service access of the new college - no response has been received to date.

MILYAKBURRA ACTIONS

ACTION ITEM	ACTIONS	STATUS
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Toilet needed at Barge Landing	26.09.2022 – Director Technical and Infrastructure Services to follow up.	19.10.22 Move to Advocacy
Health Worker	Move to advocacy	Move to advocacy

COMPLETED ACTIONS:

112/2020 – Approval of Welcome Signage for Milyakburra		22.06.2022 – completed
Street Lights		26.09.2022 – completed

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
143/2021 Series of Murals	That the Local Authority continues to consider and advise when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing 25.05.2021 – Local Authority have decided on the Map of Groote Eylandt, Artistic map representing the Groote archipelago. 11.10.2021 - Ongoing and will await the other localities preferred options - LA to suggest artist direction to put the draft concept for review - under a fee for service arrangement. 29.11.2021 – Angurugu Local Authority in line with the views of other two Anindilyakwa Local Authorities interpretation of the Groote Archipelago and the significance of, as part of the series of Murals. Report submitted in Local Authority for ideas on map design. 22.03.2022 – Option 1. And each local authority to provide names and possibly images to be included for their community and homelands. (Reference Miliyakburra agenda) 24.05.2022 – Ongoing 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 24.01.23 – Consultant engaged and will visit communities to conduct workshops. 24.01.23 – The Local Authority confirms they require the map of Groote Eylandt to be their representative piece on the mural project.

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Legal Sale of Kava		<p>24.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with and understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.09.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>24.01.23 deferred until next meeting for update.</p>
001/2020 RESOLVED Playground Position	That the Local Authority support the positioning of the playground within the area of Lot 591 as a suggested alternative after the Office of Township consultation.	<p>12.05.2021 – Placed out for quotation, no submission have been received to this date. Will be placed out for submission in next round.</p> <p>12.10.2021 - Ongoing with RFQ to be re-released.</p> <p>12.01.2022 – RFQ will be released end of January – limited trades due to break.</p> <p>22.03.2022 – To be actioned under an exemption by the Contractor this week.</p> <p>24.05.2022 – Has not started as yet. Will be addressed with priority.</p> <p>22.06.2022 – To be actioned under an exemption with interested contractors – low response to RFQs and Tenders due to back log and larger scale available works on Eylant.</p> <p>24.01.23 – Remains outstanding – to be put back out after Xmas break.</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Angurugu Local Area Management Plan and Street Names	That the Local Authority: (a) Holds a workshop to consider any adjustments to the current Local Area Traffic Management Plan for Angurugu and supply feedback at the next scheduled Local Authority meeting. (b) Request the archive records of street names be located and used, and consider street name suggestions for new streets for the purpose of further consultation at the next Local Authority meeting.	12.10.2021 – Ongoing will revisit with the next OTL meeting - missed the October meeting. 12.01.2022 – Ongoing action item and will go to the next OTL meeting. 22.03.2022 – As above 24.05.2022 – Will be taken to the new authority post transition after July 2022. 22.06.22 – will be sent to ALC entity with the transition of the town lease July 1 st from the OTL for consideration 24.01.23 – Ongoing.
Water line to the cemetery \$20,000		12.10.2021 – Ongoing - RFQ to be release November 12.01.2022 – Approval granted, project moving forward. RFQ will be sent out end of January due to leave and extended commitments. 22.3.2022 – Ongoing being followed up today. 24.05.2022 – An update will be provided by the end of the week. Will be addressed with priority. 19.09.22 looking for cooperation 22.06.2022 – still awaiting progress due to trade availability and staffing issues 24.01.23 – Staff shortages have caused problematic. To be revisited after Xmas period.

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Gravesite Identification		<p>26.05.2020 – Project underway with ALC; a GPS locator is being used to locate and map graves to update the gravesite identification.</p> <p>Council amendment – Write a letter to advocate for additional funding for all communities for gravesite identification that has been and will be undertaken.</p> <p>28.07.2020 - The Director Community Development is requested to engage community consultants to identify gravesites and purchase materials; the Local Authority approves the expenditure up to \$15,000 of Local Authority Project Funds.</p> <p>02.02.2021 – EARC has been working closely with ALC Anthropologist, Hugh Bland, to help identify the graves in the Angurugu cemetery. The burial register is being updated as the project progresses. This cemetery mapping remains an ongoing process, but it is underway.</p> <p>12.05.2021 – Further consultations need to be completed. Ongoing</p> <p>25.05.2021- Updated provided to LA members – Ongoing</p> <p>29.11.2021 – To project this project LA members are recommended to allocate 80k to project from unallocated equity, later in this LA meeting under the budget review item.</p> <p>22.03.2022 – Council approved budget of 80K in December 2021. Formal expression of interest for project will be released in April 2022.</p> <p>24.05.2022 – Engagement of consultant being negotiated.</p> <p>22.06.2022 Funds allocation in draft 22-23 budget to initiate.</p> <p>Funds allocated and further discussions to take place.</p>

ANGURUGU ACTIONS		
ACTION ITEM	ACTIONS	STATUS
		<p>24.01.23 – 30 gravesites have already been identified. Finding someone with the knowledge has been a very big challenge.</p> <p>DTSI will provide information on the current boundary of the Angurugu cemetery, including available land not included in the Gemco lease, for expansion consideration. The focus of the expansion will be to provide additional space for clan designated burial areas and increased shade and seating installations.</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
Footpath Installation		<p>26.05.2020 – The Director of Technical & Infrastructure Services and the Regional Roads Manager will be visiting community to assess the footpath works mid-June 2020.</p> <p>18/01/2021 – Director Technical and Infrastructure Services has met with BetaPave about defects and intersection road surface tie in points in conjunction with the roads capital program contractor to resume works once weather clears.</p> <p>12.05.2021 – Works still to be completed.</p> <p>12.10.2021 – Update provided to LA members – ongoing and to be finalised with the kerb connection points with Roads contractor - ETA end of November.</p> <p>12.01.2022 – Subject to further discussion with Power and Water and contractors involved in the project. Updates provided in the next LA meeting and to Council in December.</p> <p>– ongoing when works resume after the break, variation for changes to scope to be actioned via way of variation for width increase of standard NT spec to 1200mm – which can be done under existing program budget.</p> <p>22.03.2022 – Ongoing</p> <p>24.05.2022 – Power and Water has finished the work. Additional workers will be moved from Umbakumba for this footpath work. Anticipated completion by June or first half of July 2022.</p> <p>22.06.2022 – Ongoing – with contractor still to complete – staff on island today and update will be provided to LA.</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19.09.22 Additional path work completed – ongoing but works have commenced.</p> <p>19.10.22 Shane to provide update.</p> <p>24.01.23 – To revisit – additional funds have been allocated.</p>
Community meeting to discuss animal cruelty.	Supports the flyer design and message surrounding Animal Cruelty and targeted education focus surrounding these situations and calls for a community meeting to discuss the issue.	<p>Thanks Maddie</p> <p>Please see the LA Angurugu Minutes surrounding the poster and meeting requirement (part B)</p> <p>211/2023 RESOLVED (Ishmael Lalara/Lionel Jaragba)</p> <p>That the Local Authority,</p> <p>(a) Notes the Technical & Infrastructure Services report.</p> <p>(b) Supports the flyer design and message surrounding Animal Cruelty and targeted education focus surrounding these situations and calls for a community meeting to discuss the issue.</p> <p>(c) Thanks Gordon Walsh, Phil Kennell and John Harpley, for their efforts and assistance, not only in their own Communities, but with program delivery in Miliyakburra.</p>

ANGURUGU ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>Cheers Shane Marshall Director of Technical and Infrastructure Services</p>
<p>The members raised their concern over access to driveway</p>	<p>The Director Technical Services and Infrastructure to report on their concern.</p>	<p>24.01.23 – DTSI to provide update.</p>

ANGURUGU ACTIONS

COMPLETED ACTIONS:

130/2020 – Chief Executive Officer Report	The Local Authority: Requests that a Coordinator from the different Council program areas is invited periodically to provide an update to the Local Authority in addition to the CEO report.	24.05.2021 – Recommend to mark as complete and remove from Action list.
130/2020 – Chief Executive Officer Report	The Local Authority: Requests that a Coordinator from the different Council program areas is invited periodically to provide an update to the Local Authority in addition to the CEO report.	24.05.2022 – Recommend to mark as complete and remove from Action list. Start a separate action for the request for a new coordinator to present to the LA. 24.01.23 – As above

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
002/2020 RESOLVED	That the Local Authority: a) Consider and advise when agreed what significant person or people to include in the series of murals. b) Requests and join Anindilyakwa Regional Local Government Authority meeting and end of year event to be held in Nhulunbuy and a biannual meeting for the Anindilyakwa Local Authorities.	12.05.2021 - Ongoing 12/10/2021 – Ongoing 30.06.2021 – Ongoing 24.11.2021 – Ongoing. Some concerns were raised by Milyakburra and Umbakumba to have paintings of Anindilyakwa leaders on the outside of the building, but ok to have them all paintings/artworks inside. Will discuss this point with Angurugu Local Authority. 23.03.2022 – Option 1. And each local authority to provide names and possibly images of totems to be included for their community and homelands. (Reference Milyakburra agenda) 25.05.2022 – Ongoing 28.09.2022 – Artist to liaise with community as to what is required. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.
001/2020 RESOLVED	That the Local Authority: a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava. b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding	12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing 25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting. 24.03.2022 – Proper consultation to take place with Community and Homelands.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
	to support either: 1) increased compliance and policing for the increase in the illicit kava trade, or 2) effective and informed local decision making about kava management to minimise potential harms. c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.	26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue. 19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.
146/2020 Questions from Members	That the Local Authority notes the members' questions about the use of the Aged Care Services in Umbakumba and asks the Director Community Development and the Regional Manager - Aged & Disability Services to provide and update to the Local Authority.	25.11.2020 - The Aged Care Regional Manager and Local Coordinator to be asked to present at next Local Authority meeting to provide an update. 12.05.2021 – Ongoing 30.06.2021 - Ongoing - Update provided to Council. 24.11.2021 – Director Community Development to arrange for next LA in January. 13.01.2022 – Regional Manager Aged & Disability attendance at the January 2022 Local Authority to discuss Aged & Disability services in Umbakumba. 23.03.2022 - Regional Manager Aged & Disability attendance at the May 2022 Local Authority to discuss Aged & Disability services in Umbakumba.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>25.05.2022 – Regional Manager is not available for the May meeting due to personal reasons, will be added to the next scheduled LA meeting.</p> <p>19.10.22 – Andrew to provide update at next Local Authority meeting.</p>
Widen Cemetery Road		<p>27.05.2020 - The Director of Technical & Infrastructure Services to update when progress occurs out of consultations by the NT Government, LGANT and ALC regarding cemeteries are still to occur and be finalised - to enable action on widening the cemetery road.</p> <p>18.01.2021 - Future consultation to be held in relation to the licencing arrangements between NTG and the ALC as part of the sector wide cemetery arrangements has not happened to date.</p> <p>24.11.2021 – Ongoing. To be finalised between ALC and NTG.</p> <p>23.03.2022 - Ongoing</p> <p>25.05.2022 – Ongoing – will action some initial area works for access prior to June 30.</p> <p>20.6.2022 – Ongoing</p> <p>28.09.2022 – Licence to be finalised – ongoing</p> <p>19.10.22 Waiting on Land Council to finalise the licence.</p> <p>24/10/22 – Local Govt. representatives are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks.</p>

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>19/11/2022 – Update from the Department of Chief Minister – development Officer on the 24th of October</p> <p>My name is xxxxxx and I recently joined the Local Government Unit. I wanted to reach out and introduce myself because I will be working with Ethan on various projects related to the Burial and Cremation Act 2022, including the Groote Eylandt Cemetery Licence applications.</p> <p>We are currently working on how to progress discussions with all interested parties and will provide an update in the coming weeks. Please feel free to reach out if you have any questions.</p>
Lack of gym equipment and resources for Youth, Sport and Recreation services.	Director of Community Development to review and provide information on options to address the lack of gym equipment and resources for Youth, Sport and Recreation services.	19.10.22 Andrew to provide update at next meeting. Noting the significant amount of funds already allocated to sport and recreation equipment \$30,000 by Local Authority and Council.

UMBAKUMBA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Old toilet near basketball court needs to be removed due to age and not in use, no plumbing exists. (Between Main road between council and basketball courts).	Technical and Infrastructure Services to investigate way forward.	19.10.22 – old legacy infrastructure to be demolished and site cleared. 19.11.2022 – this item is still to be progressed – noting that the infrastructure is well before the time of the amalgamation in 2008-2009.
Director of Technical and Infrastructure Services to investigate an unsealed road for possible maintenance.	The CDC/MSS to confirm location of road and provide photos for report next meeting.	19.10.22 To confirm road. 19.11.2022 – Awaiting Confirmation on Road to consider – if it is a road or an improvised track.
FUTURE ACTION ITEM/ACTION ON HOLD/ADVOCACY	ACTIONS	STATUS
Safety of children that use the Youth Sport & Recreation hall.	Director of Technical and Infrastructure services to review and provide information and options to address these concerns.	19.10.22 Move to advocacy – Options for alternate facility to be re-explored as per previously directed to staff associated with Lot 158 – training centre and other storage area facility

UMBAKUMBA ACTIONS**COMPLETED ACTIONS:**

001/2020 RESOLVED Umbakumba Future Pedestrian/Footpath Plan		25.05.2022 – Footpath Completed
Community Entrance Signage Project - Umbakumba		28.09.2022 – Completed

GUNYANGARA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Kava Pilot	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability</p>	<p>20.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p>
Murals		<p>20.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region.</p>

GUNYANGARA ACTIONS

COMPLETED ACTIONS:

ACTION ITEM	ACTIONS	STATUS
083/2021 Community Entrance Sign	That Local Authority members review the tabled Community Entry signs examples and provide feedback on a design specific for the Gunyangara community and decide on a suitable location for the sign to be installed when complete.	Completed
Questions from members	That the Local Authority notes the questions from members and follow up on those questions that cannot be answered at today's meeting. Local Authority member Antoine Gintz raised concern regarding the death of a tree from the front lawn of the Gumatj building, due to the bark being taken for painting from a community member and also if there is a possibility to have a by-law regarding this.	Completed
Bus Shelter		Completed

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
163/2021 Corporate Services Report	That the Local Authority: Requests the Director Technical and Infrastructure Services to have discussions with Rirratjingu on options to improve the public announcement system coverage in Yirrkala.	12.05.2021 – Ongoing. 25.11.2021 – Ongoing. Gained permission from Rirratjingu to place speaker on their office building. Quotation being sourced. 24.03.2022 – Permission has been granted, however obtaining trades to complete work. 26.05.2022 – Ongoing 02.12.2022 – New ICT is exploring options for installation with expectations of installation by Jan 2023. 03.2.23 – PA to be mounted on one of the new towers on the oval.
170/2021 Series of Murals (re-tabled)	That the Local Authority considers and advises when agreed what significant person or people to include in the series of murals.	12.05.2021 – Ongoing. 25.11.2021 – Ongoing. 24.03.2022 – Further discussion to occur. 26.05.2022 – Support one design being developed in consultation with all Local Authorities. 19.10.22 – Design consultant to work with each Local Authority, community and homeland members to develop an agreed design, of a map of the region, including key cultural aspects of each part of the region. 02.12.2022 Consultant has been engaged. 03.02.23 – to be covered in the report in Agenda.

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
001/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the report on the Kava Pilot: Allowing the commercial importation of kava.</p> <p>b) Supports comprehensive community consultation as highlighted in the Northern Territory Government's submission to the Australian Government's Kava Pilot Phase 2: Allowing the Commercial Importation of Kava consultation paper, and the call for Commonwealth funding to support either:</p> <p>1) increased compliance and policing for the increase in the illicit kava trade, or</p> <p>2) effective and informed local decision making about kava management to minimise potential harms.</p> <p>c) Supports the Northern Territory Government's request for funding to support research into the health and social impacts from increased kava availability.</p>	<p>12.05.2021 – Email was received, stating that there is no action regarding the Kava Pilot – Ongoing</p> <p>25.11.2021 – A separate report on this topic will be presented by the CEO in the meeting.</p> <p>24.03.2022 – Proper consultation to take place with Community and Homelands.</p> <p>26.05.2022 - Call on the Northern Territory and Australian Governments to work with the Local Authorities and Regional Council to ensure genuine and thorough consultation and engagement with the understanding of all communities and homelands of East Arnhem Land, on the important and pressing issues of the possible introduction of the legal sale of kava and alcohol and support the leadership of the President on this issue.</p> <p>19.10.22 President and CEO to follow up a positive discussion on this issue at a meeting with the Chief Minister to the region, with the Executive Director of the Department of the Chief Minister and Cabinet, on gaining action on the Local Authority and Council resolutions.</p> <p>02.12.2022 – CEO has met with Executive Director of the Chief Minister's Department and raised concerns of Local Authorities and Council of lack of action on holding consultation across the region. Local Authority had a range of views on kava, but supports no changes to alcohol and proper and full consultation on kava.</p> <p>03.02.23 – CEO to update at next meeting.</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>Local Authority has requested that Council pushes the consultation to start and have a meeting for community and the region (invite all interested to attend) on Kava – invite Government to come if they are not going to act. To discuss all aspects of Kava positive and negative, health, and community funds.</p>
002/2020 RESOLVED	<p>That the Local Authority:</p> <p>a) Notes the questions from members about whether sitting fees can be increased to respect the significant contribution of the Local Authority to community.</p> <p>b) Request that the CEO writes a letter to the NT Government to advocate for an increase in fees for all Local Authorities.</p> <p>c) Requests that the CEO investigates more flexibility in payment of Local Authority sitting fees. Will continue to raise in discussion with NT Government on the important role Local Authority plays, and advocate for consistent payments across all representative boards in East Arnhem Land.</p>	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Sitting fees are paid by the next day of the meeting or the second day for people who bank with a minor bank. Will continue to raise in discussion with NT Government on the important role Local Authority plays, and advocate for consistent payments across all representative boards in East Arnhem Land.</p> <p>24.03.2022 – Ongoing</p> <p>26.05.2022 – Ongoing</p> <p>30.6.2022 – Ongoing</p> <p>20.10.22 Ongoing – discussed in Questions from Councillors</p> <p>03.02.23 – Ongoing to be covered in report in Agenda</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
139/2020 Technical and Infrastructure Report	That the Local Authority reviews and advises the design for the sports oval signage at the next Local Authority meeting- no options have been communicated at this stage.	<p>12.05.2021 – Ongoing</p> <p>25.11.2021 – To be discussed in the January meeting.</p> <p>24.03.2022 – No design direction has been supplied by the LA</p> <p>26.05.2022 - No design direction has been supplied by the LA</p> <p>30.6.2022 – Ongoing</p> <p>02.12.2022 – Members agree to name the oval – “Yirrkala Oval”. Design ideas to be presented to the LA (can include heroes, legends) Include ideas from the mural on public toilets.</p> <p>– Members requested installation of fencing for the oval. SM confirmed the project is part of the priority projects and is progressing with quarry rocks to be an attractive/interactive barrier. Options will be presented at the next meeting, including fencing / rocks options.</p> <p>03.02.23 – ongoing, discussions being held in relation to fencing.</p> <p>18.01.2021 – application lodged with the NLC for approval to construct – awaiting consultative forum.</p> <p>12.05.2021 – Ongoing</p> <p>25.11.2021 – Was not approved. Will be discussed again in six month time.</p> <p>24.03.2021 – purchasing the kit - to be installed undercover - waiting on approval.</p> <p>26.05.2022 – Waiting on approval.</p>
Children's Playground \$60,000		

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
		<p>22.06.2022 – Unit has been purchased – will await consultation on location</p> <p>02.12.2022 – Consultation timeframes have not been provided by the NLC.</p> <p>03.02.23 – waiting on consultation and approvals.</p>
East Arnhem Council meeting room		<p>24.03.2021 – Council calls for the Yirrkala East Arnhem Regional Council room to be named after the late Mr. D. Marika, as a mark of respect and acknowledgement of his massive contribution and legacy to the Yolngu of Yirrkala and East Arnhem Land, and this to be marked by a plaque.</p> <p>30.6.2022 Plaque by next LA meeting in honour of Mr. D Marika.</p> <p>02.12.2022 Installation due Dec 2022 – Mural will not include a picture.</p> <p>03.02.23 – artwork received installation to occur, update next meeting.</p>
Church Lawn Lights Church Security		<p>01.06.2020 – The lights and Church security have been included in the resolution already passed earlier today by the Local Authority. The Local Authority resolved to support ‘a contribution to the Church refurbishment based on a consideration of the cost of the formal quotation to be provided.’</p> <p>01.10.2020 – The Local Authority allocates \$74,835.00 ex GST for repairs and beautification of the Yirrkala Community Church, based on invoices for works once completed, subject to clarification of Local Government Officials (Department of the Chief Minister & Cabinet) that this is allowable, and the appropriate process for it to occur.</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
Alter current application for community toilet block to change location from shady beach to ceremony ground.		<p>18.01.2021 Council will obtain three independent quotes for the scope of works for the Church upgrades. Pending with an anticipated completion of mid-March due to competing priorities.</p> <p>12.05.2021 – out for pricing at the moment – Ongoing.</p> <p>25.11.2021 – Electrical work completed, quotes are finalised for carpentry work which will commence before Christmas and paintings will be done after Christmas.</p> <p>24.03.2022 – Foundation and stumps need replacing to make building safe. Money to be put towards new stumps etc., starting in 3 weeks.</p> <p>26.05.2022 – Ongoing</p> <p>30.6.2022 – Ongoing</p> <p>02.12.2022 – Works are progressing on the church, disabled ramp has been installed. Works are ongoing.</p> <p>03.02.2022 – Works currently being completed.</p> <p>03.02.23 – Agreed location no problem. To potentially include a shower. Shane to update this item.</p>

YIRRKALA ACTIONS

ACTION ITEM	ACTIONS	STATUS
<u>Yirrkala Future Actions/Advocacy:</u>	Marine Navigation Lights at Yirrkala Ramp	1.06.2020 – The Council does not have jurisdiction for the boat ramp, and in turn, any marine navigation lights for it. The Local Authority agreed for the Council to advocate for this in the future, as proposed by the Director of Technical & Infrastructure Services and the CEO of Council. 18.01.2021 – Issue for Advocacy ongoing 12.05.2021 – Ongoing 25.11.2021 – Ongoing 24.03.2021 – Ongoing 26.05.2022 – Ongoing 30.6.2022 – Ongoing 03.02.23 – Ongoing

Yirrkala Public Infrastructure Projects		
(as proposed by the Local Authority at its meeting of 3 December 2020)		
Medium to Large Scale Priorities	Smaller Scale Priorities	

YIRRKALA ACTIONS

1) Sport and Recreation Hall (cyclone shelter) 2) Two Public Toilets – Shady Beach (plus water supply) and near Oval 3) Waterpark 4) Improved Oval Lighting 5) Fencing around Oval	1) Playgrounds 2) Improvements to Ceremony Areas 3) Solar Lights at Beach Areas 4) Fencing For Sacred Sites	Local Authority request attendance in the next Rirratjingu board meeting to discuss priority projects and need for approval at the second round of NLC board meeting. 24.03.2022 – More to come on Sport and Recreation Hall. Ongoing for public toilets and cyclone shelter. Following up \$250,000 Grant for Sport & Recreation. Supports the provision of \$5million funding from the Federal Labour Party towards the provision of a cyclone shelter/multipurpose hall at Yirrkalā and supports an application to the ABA Fund for this project. 03.02.23 – talks around funding of cyclone shelter – update further next meeting.
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<p>Meeting of the Local Authority 29/09/2022 - 001/2022 RESOLVED (Iirripiya Mununggurr/Munungurrapiin Graham Maymuru) That the Local Authority:</p> <p>(a) Notes the Youth, Sport and Recreation Community update.</p> <p>(b) Seeks the following recommendation:</p> <p>Calls on the Federal Government to confirm when the promised funding of at least \$5 million towards our Youth Sport and Recreation/cyclone shelter in Yirrkalā will be provided. The Local Authority will write a letter to Marion Scrymgour and the relevant Federal Government Minister, following this commitment she made during the last Federal election.</p>

YIRRKALA ACTIONS

COMPLETED ACTIONS:

201/2022	Local authority supports council providing in kind support to the coming launch of the Gumatj language bible	Completed – removed from Action Items
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CORRESPONDENCE

ITEM NUMBER 16.1
TITLE Correspondence Register
REFERENCE 1718820
AUTHOR Wendy Brook, Executive Assistant to the CEO

**DOCUMENT DETAILS REPORT****Incoming Correspondence**

1712852	Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints.pdf
1727300	Marion Scrymgour MP - Request for 2023 Meeting Schedule 16.12.2022.pdf

The report author does not have a conflict of interest to this matter (Section 179 of the Act).

RECOMMENDATION

That Council notes the incoming and outgoing correspondence register.

ATTACHMENTS:

- [1](#) Guideline 7 – Procedural Fairness in Deciding Code of Conduct Complaints.
- [2](#) Marion Scrymgour MP - Request for 2023 Meeting Schedule 16.12.2022.

Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints

Contents

1	Title.....	2
2	Commencement	2
3	Definitions.....	2
4	Purpose of the Code of Conduct.....	2
5	Objectives.....	2
6	General principles.....	2
7	Council or council panel decides complaint.....	3
8	Information the council or council panel may consider	3
9	Reasons for decision	3

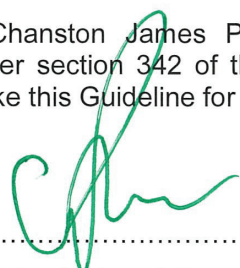
Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints

LOCAL GOVERNMENT GUIDELINE NO. 7

Local Government Act 2019

Making of Guideline

I, Chanston James Paech, Minister for Local Government, under section 342 of the *Local Government Act 2019*, hereby make this Guideline for the purposes of the Act.



Minister for Local Government

8 / 12 / 2022

Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints

1 Title

- 1.1 This Guideline is titled *Guideline 7: Procedural Fairness in Deciding Code of Conduct Complaints*.

2 Commencement

- 2.1 This Guideline commences on the day after the day it is made by the Minister.

3 Definitions

For the purposes of this Guideline:

Act means the *Local Government Act 2019*.

complainant means the person who lodges a complaint believing a council member has contravened the Code of Conduct.

respondent means the council member alleged to have committed the contravention of the Code of Conduct.

4 Purpose of the Code of Conduct

- 4.1 The Code of Conduct is principles-based rather than a set of specific rules.
- 4.2 It is intended to set standards and provide guidance to council members, council staff and the public about how a council will carry out its responsibilities.

5 Objectives

- 5.1 This Guideline provides guidance to help councils ensure that Code of Conduct complaints are handled in accordance with the principles of procedural fairness (natural justice).

6 General principles

- 6.1 Procedural fairness is a requirement for those exercising power to do so in a fair manner. It is concerned with the fairness of how a decision is made, rather than the outcome of the decision. To ensure that a decision-making process is fair, the council or council panel should:
- (a) Ensure a person against whom a complaint has been lodged (the respondent) is made aware of the complaint and any substantiating details in order to be able to participate meaningfully in the complaint handling process.
 - (b) Ensure that a person whose rights and interests are to be affected by a decision be given an opportunity to be heard before the decision is made. Examples of rights and interests include a person's status and reputation.
 - (c) Observe the rule against bias. This can be actual or perceived bias. For example, if a member of a council considering a complaint is a close personal friend of the complainant, that member should consider declaring a conflict of interest as they could be perceived as being biased in favour of the complainant.
 - (d) Consider only relevant information before making the decision. For example, something the respondent is believed to have done or said before being elected as a member of the council may be irrelevant information in relation the complaint.
 - (e) Provide reasons for the decision.